

SAN PATRICIO COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS MEETING

February 14, 2017

John Curlee – Chairman of the Board, presided over the regular meeting of the Board of Directors for the San Patricio County Appraisal District scheduled for Tuesday, February 14, 2017 at 9:00 a.m.

*Present:* John Curlee - Chairperson, Bill Wilson – Vice Chairperson, Dr. Anne Matula, Jan Whiteley, Rufino Lozano – Chief Appraiser, Maria A. Gentry – Secretary.

*Absent:* Dalia Sanchez

*Visitors:* None

*Public Comments:* None

*Minutes:* The Board considered and reviewed the minutes from the regular meeting on January 17, 2017. A motion was made by Dr. Matula to accept the minutes with a second by Mrs. Whiteley. The motion carried unanimously.

*Accounts Payable:* The Board considered and reviewed the accounts payable from January 2017. A motion was made by Mr. Wilson to accept the accounts payable with a second to the motion by Dr. Matula. The motion carried unanimously.

*Survey Cards:* The Board considered and reviewed the survey cards for January, 2017.

*Status on Auditor's Report:* There were no updates to the Auditor's Report. The Board requested Auditor's Report be added to next month's agenda and on future agenda's until report is complete.

*Consideration and/or Action on Public Information Press Release, Public Relations and Transparency:* The Board discussed a previous request for public press release of more transparent information on the Property Value Study. Suggestions were made for releasing the information via newspaper and/or on our website. Mr. Lozano informed the Board of running informative videos on the television in the lobby, and on the website once the 2017 Notices of Appraised Value are mailed. The Board suggested that a copy of the Comptroller's Report also be made public, once it's been received by all corresponding taxing jurisdictions. The Board suggested that Mr. Lozano sit with each taxing jurisdictions governing bodies and make sure they are in complete understanding of the Reports; before they be made available to the public and to include any discussions in the next meeting minutes. The Board also discussed adopting a new policy that would state: if the School District decides to appeal the value study policy, the Appraisal District will always stand behind them without question. Mr. Lozano will get with Peter Low to originate the policy. Mr. Wilson made the motion to continue advertising via newspaper and internet news site, to visit with the school taxing jurisdictions so they

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may gain a better understanding of the impact of the property value study, the release of Property Value Study, Comptroller M.A.P Report, and the development of a new policy to support Districts for appeal process at entity level with a follow-up on next month's agenda. A second to the motion was made by Dr. Matula. Motion carried unanimously.

*Status update on the Complaints from the Texas Department of Licensing and Regulations:* Mr. Lozano informed the Board that the Texas Department of Licensing and Regulations found no violations had been committed regarding complaint number on Laura Allender filed by Glen Baldeschwiler against Laura Allender and Rufino Lozano separately, therefore investigation made on Laura Allender has been closed. Investigation on Mr. Lozano is still pending, but we expect the same results.

*Consideration and/or Action by Resolution to Release the Committed Funds for Vehicle, Oehler Appraisal and Consulting and Additional Expenses:* The Board considered and reviewed expenses. A motion was made by Dr. Matula to adopt the Resolution, release the committed funds, approval made pending a second consultation with Mr. Low to add in fiscal year, with a second to the motion made by Mr. Wilson. The motion carried unanimously.

*Receive report from District's attorney and/or Chief Appraiser regarding contemplated litigation; consideration and possible action, including settlement discussions and retaining expert witnesses on matters presented in attorney's report (discussion may take place in executive session):* Mr. Lozano went over the Lawsuit Listing Report as follows:

AXIP Energy Services	Active
EES Leasing LLC	Active
EXLP Leasing LLC	Active
Flint Hills Resources CC LLC	Active
BPU Reynolds Inc. Sherwin Alumina	Active
Occidental Chemical Corp	Active
OXY Ingleside Energy Center	Active
Signet Maritime Corp.	Active
USAC Leasing LLC	Active
Lowes Home Centers Inc.	Active
Port of Corpus Christi LP	Active
Signet Maritime Corporation	Active

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Berry, Kenneth & Brenda	Active
Big Diamond Inc. A Texas Corporation	Active
CDM Resource Management Ltd.	Active
John Walker Housing Incorporation	Active
Orion Drilling Company	Active
Sigmor Corp	Active
Williams, Robert W	Active
Archrock Partners Leasing	Active
Bhavi Inc.	Active
Corpus Christi Liquefaction	Active
Gregory Power Partners LP	Active
Laws, Raymond & Susanne	Active
OXY Ingleside LPG Terminal LLC	Active
Trican Well Services	Active
Voestalpine Texas LLC	Active

*Litigation:* Mr. Lozano informed the Board concerning the pending hearings as follows:

Occidental/OXY – April 13

EXLP Leasing – April 13

Sherwin Alumina – April 13

Gregory Power Partners – March 1

Big Diamond – October 02 and November 6

Flint Hill – February 13

*Executive Session:* None

*Report by Chief Appraiser:*

a. *Financial and Operations:* Mr. Lozano gave the financial and operations report.

b. *Re-Appraisal Plan:* Mr. Lozano informed the Board that the final three ratio studies will be done at the end of February or early March. He also discusses

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the timeline for Notices of Value being mailed between late March and early April. Mr. Lozano also explained splitting the Appraisal Review Board to form two panels. This is to handle more protests at a time and therefore shorten the timeline for hearings.

c. *MAP Review:* Mr. Lozano informed the Board that the mandatory requirements on the Methods and Assistance Program have been passed, and discussed the details with the Board on the items with recommendations.

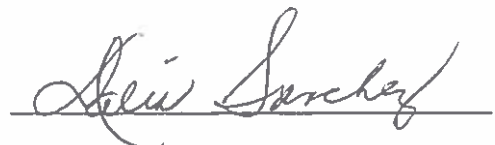
d. *Taxpayer Informational Handout:* Mr. Lozano presented a handout to the Board. The Board requests "San Patricio Appraisal District" be placed above the logo. The Board also asked that a revision date be placed somewhere on the handout, and should be updated every year. A request was also made to put the handout information on the Appraisal District website.

*Consideration of New Business for Next Month Agenda:* The Board requested that an update for the Property Value Study policy be added to the agenda. The Board changed the next month's meeting to be held March 21<sup>st</sup> at 9:00 am.

*Adjourn:* The meeting was adjourned at 10:47 a.m. by Mr. Curlee.



Chairperson



Secretary