

SAN PATRICIO COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS MEETING
REGULAR MEETING
MINUTES

July 11, 2017

John Curlee – Chairman of the Board, presided over the regular meeting of the Board of Directors for the San Patricio County Appraisal District scheduled for July 11, 2017, at 9:00 am.

Present: John Curlee, Bill Wilson, Dalia Sanchez, Dr. Anne Matula and Jan Whitely
David Oehler – Interim Chief Appraiser, Maria Gentry – Secretary.

Absent: None

Guests Present: JoAnn Ehmann and Todd Reopelle

Public Comments: Mr. Reopelle expressed his concern regarding his experience with the Appraiser and the Appraisal Review Board during his protest hearing.

Approval of the Minutes: The motion to approve the minutes of June 20, 2017 was made by Ms. Sanchez, a second to the motion was made by Mr. Wilson. The motion carried unanimously.

Financial Report: The motion to accept the Financial Report was made by Mr. Wilson, with a second to the motion by Ms. Sanchez. The motion carried unanimously.

Approval of Accounts Payable: The motion to approve accounts payable was made by Dr. Matula, with a second to the motion by Ms. Whitely. The motion carried unanimously.

Consideration and/or action regarding Gowland, Streatly, Morales and Company Auditors Report for 2016: Mr. Streatly discussed the Auditors Report with the Board. The Board discussed surplus of funds and details on how it will/should be distributed. The Board made the determination to notify the entities on the surplus, and have them decide on what to do with the surplus funds. Mr. Wilson made a motion to generate a letter to the entities requesting permission to hold reserve funds and apply to litigation and operation reserve, with a second to the motion made by Dr. Matula. The motion carried unanimously. Upon further discussion with Mr. Streatly and Mr. Low, the Board made the determination to disregard the letter and to table any action or consideration of the Auditors Report and surplus funds until the next regular meeting.

Consideration and/or action regarding Resolution on Allocation of Committed and Uncommitted Funds into Designated Reserve: The Board tabled this item until the next regular meeting.

Consideration regarding Appraisal District Survey Cards: The Board reviewed the Survey Cards, no action was taken.

Discussion of Preliminary 2018 Proposed Budget: Mr. Oehler discussed with the Board the letter that was sent out to the taxing units, along with an article in the newspaper, including a copy of the proposed 2018 budget and notifying the entities of the public hearing scheduled August 8, 2017. The Board discussed options for the proposed 2018 budget line items, and where to distribute the excess funds.

Status update on the complaints from the Texas Department of Licensing and Regulation: The Board considered and reviewed the update. No action was taken.

Report by David Oehler, Interim Chief Appraiser: Mr. Oehler discussed with the Board that the protests are in process, and the last day to file was July 3, 2017. Mr. Oehler informed the Board that the Appraisal District is at 95% and will soon be ready for Certification of the Tax Roll.

Consideration and possible action regarding the status of the search for a Chief Appraiser: This item will be discussed in executive session.

Executive Session: The Board entered executive session at 10:30 a.m.

Return to Open Session: The Board returned to open session at 12:26 p.m. No action was taken in executive session.

Consideration and possible action on matters discussed in executive session: None

Consideration of New Business for next month's Agenda: Budget Resolution and Consolidating Committed Fund Balances. The Board decided to hold a budget workshop on July 28, 2017.

Set date and time for next meeting: The next meeting will be held July 28, 2017 at 8:00 a.m.

Adjourn: The Board adjourned at 12:45 p.m.


Chairman

8/8/17
Date


Secretary

8/8/17
Date