

SAN PATRICIO COUNTY APPRAISAL DISTRICT

BOARD OF DIRECTORS MEETING

REGULAR MEETING

MINUTES

August 8, 2017

John Curlee – Chairman of the Board, presided over the regular meeting of the Board of Directors for the San Patricio County Appraisal District scheduled for Tuesday, August 8, 2017, at 9:57 a.m.

Present: John Curlee, Bill Wilson, Dalia Sanchez, Dr. Anne Matula and Jan Whitely
David Oehler, Interim Chief Appraiser, Maria Gentry – Secretary.

Absent: None

Guests Present: Robert Cenci, Paul Baen, JoAnn Ehmann and Pari Whitten

Public Comments: None

Approval of the Minutes: The motion to approve the minutes for July 11, 2017, at 9:00 a.m. was made by Dr. Matula, with a second to the motion by Ms. Sanchez. The motion carried unanimously.
The motion to approve the minutes for July 11, 2017, at 3:00 p.m. was made by Ms. Sanchez, with a second to the motion by Mr. Wilson. The motion carried unanimously.
The motion to approve the minutes for July 11, 2017, at 6:00 p.m. was made by Mr. Wilson, with a second to the motion by Dr. Matula. The motion carried unanimously.
The motion to approve the minutes for July 12, 2017, at 9:00 a.m. was made by Ms. Sanchez, with a second to the motion by Mr. Wilson. The motion carried unanimously.
The motion to approve the minutes for July 15, 2017, at 6:00 p.m. was made by Mr. Wilson, with a second to the motion by Dr. Matula. The motion carried unanimously.
The motion to approve the minutes for July 28, 2017, at 8:00 a.m. was made by Ms. Sanchez, with a second to the motion by Ms. Whitely.

Financial Report: The Board took notice, but did not take any action.

Approval of Accounts Payable: The motion to approve Accounts Payable was made by Mr. Wilson, with a second to the motion by Ms. Sanchez. The motion carried unanimously.

Consideration regarding Appraisal District Survey Cards: The Board reviewed the Survey Cards, no action was taken.

2018 Proposed Budget: The Board had previously considered and reviewed the 2018 proposed budget during the public hearing. The motion was made by Dr. Matula to approve the 2018 proposed budget, with a second to the motion by Ms. Sanchez. The motion carried unanimously.

Discussion and/or action regarding resolution to move \$28,000 from the Committed Vehicle Expense fund to the Litigation Fund Reserve account: The motion was made by Mr. Wilson to approve the transfer of \$28,000 from the Committed Vehicle Expense fund to the Litigation Reserve account, with a second to the motion by Dr. Matula. The motion carried unanimously.

Discussion and/or action regarding resolution to move \$223,000 from the Committed Software Conversion fund to the Litigation Fund Reserve account: The motion was made by Mr. Wilson to approve the transfer of \$223,000 from the Committed Software Conversion fund to the Litigation Fund Reserve account, with a second to the motion by Ms. Sanchez. The motion carried unanimously.

Discussion and/or action regarding resolution to move \$77,000 from the Committed Software Conversion fund to the Operating Fund Reserve: The motion was made by Mr. Wilson to approve the transfer of \$77,000 from the Committed Software Conversion fund to the Operating Fund Reserve, with a second to the motion by Ms. Sanchez. The motion carried unanimously.

Discussion and/or action regarding resolution to dissolve Committed Software Conversion Fund and the Committed Vehicle Expense Fund: The motion was made by Ms. Sanchez to dissolve the Committed Software Conversion Fund and the Committed Vehicle Expense Fund, with a second to the motion by Dr. Matula. The motion carried unanimously.

Consideration and/or Action Regarding Gowland, Streatly, Morales & Company Auditor's Report for 2016: The Board made the determination to table this item for next month's agenda.

Status Update on the Complaints from the Texas Department of Licensing and Regulation: No changes have occurred; therefore, no action will be taken. Board made determination to remove from the agenda unless changes have occurred.

Chief Appraiser Report by David Oehler, Interim Chief Appraiser: Mr. Oehler discussed certification, amount of late protests filed and total amount of filed protests. No action was taken.

Litigation: None

Executive Session: None

Consideration and Possible Action on Matters Discussed in Executive Session: The Board did not go in to Executive Session, therefore, there was no action taken.

Consideration for New Business for Next Month Agenda: Resolution regarding Chief Appraiser compensation, 2016 Audit, Fuelman Statement and proposals for new audit firm.


The Board made the determination to have the next scheduled regular meeting September 11, 2017 at 9:00 a.m.

Adjourn: The Board adjourned at 10:49 a.m.


Chairman


Date


Secretary


Date