

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS
SPECIAL CALLED MEETING
JUNE 26, 2018

Meeting called to order by: Mr. John Curlee at 8:32 am

Present: Mr. John Curlee, Dr. Anne Matula, and Ms. Billie Jo Tennill.
Also, in attendance were Mr. Robert Cenci - Chief Appraiser, Ms. Shirley Madej, Assistant Chief, Ms. Melinda Garza, HR, AP and AR and Ms. Julie Overstreet - Recording Secretary.

Absent: Mr. Bill Wilson

Invocation – Mr. Robert Cenci, Chief Appraiser

Pledge of Allegiance: Mr. John Curlee, Chairman

Public Comment: County judge stated that the county will not be able to give raises this year and doesn't believe that any agency who operates off tax dollars should be giving raises with the way things are with people suffering after hurricane Harvey. He felt employees here are paid well, better than his county employees. Also, retention for litigation should be distributed back to the entities.

Approval of Minutes of June 6, 2018 Board of Directors Special Called Meeting - Ms. Tennill moved to approve, Dr. Matula seconded the motion. Motion passed 4 to zero.

Approval of Minutes of June 6, 2018 Board of Directors 2019 Proposed Budget Workshop:

Dr. Matula motion to approve, Ms. Tennill second the motion. Motion passes 4 to zero.

Discussion and / or Action to rescind the Resolution to Transfer Funds in Agency Fund Account (Tax Refund) to Tax Assessors Office: Ms. Sanchez moved to rescind the resolution, motion was seconded by Dr. Matula. Motion rescinded unanimously.

Discussion and / or Action Regarding Resolution Related to Notifications Required under Texas Property Tax code (TPTC) Section 6.05 (i): Dr. Matula moved to approve, motion was seconded by Ms. Sanchez. Motion passed unanimously.

Discussion and / or Action Regarding Resolution Related to Notifications Required under Texas Property Tax code (TPTC) Sections 6.06 (a) and (b): Ms. Sanchez moved to approve, seconded by Dr. Matula. Motion passed unanimously.

Discussion and / or Action Regarding Resolution Providing for Waiver of Penalty and Interest on Late Budget Payments under TPTC Sections 6.06 (e) and (k): Dr. Matula moved to approved, seconded by Ms. Sanchez. Motion passed unanimously.

Discussion and / or Action Regarding a Resolution Authorizing San Patricio CAD's Chief Appraiser to Disburse Districts' Funds under TPTC Section 6.06 (f): Ms. Sanchez moved to approve, seconded by Ms. Tennill. Motion passed unanimously.

Discussion and / or Action Regarding a Resolution to amend the 2018 San Patricio CAD budget by retaining a \$255,249 surplus generated as a result of 2017 operations and committing that amount to the total 2018 budgeted litigation reserve account: Dr. Matula moved to approve, seconded by Ms. Sanchez, (for discussion) The litigation reserve account was brought about by legal council to be prepared for an unforeseen lawsuit. Motion passed 3 to 1. Mr. Cenci clarified the process with the board that this resolution is not a "done deal" until it moves through the amendment process and that the board, by passing this resolution, is only authorizing the Chief Appraiser to begin the amendment process by submitting the amendment documents to the taxing entries. The entities have 30 days to disapprove the proposed amendment from the time the documents are delivered to them. If the amendment is not disapproved by at least 50% of the entities, then the amendment passes. The board may not finally approve this resolution until the 30-day time-frame has passed.

Discussion on 2019 Proposed Budget: Mr. Cenci took the merit pay line item out and made a proposed salary change to certain positions. Final budget must be approved by September 15, 2018.


Chief Appraiser Report:

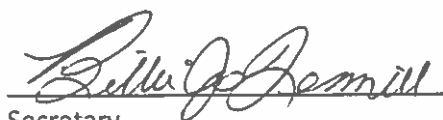
- a. **Agency Fund Status Update (Tax Refund):** This topic was discussed along with agenda item # 7. Mr. Cenci pointed out that there is no easy fix with any of the actions. He will confer with the Appraisal District attorney.


Consideration for New Business for Next Month's Agenda:

Meeting adjourned: 9:58am


Chairman


Date


Secretary


Date