

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTORS SPECIAL CALLED MEETING
JUNE 7, 2019

Meeting called to order by Mr. John Curlee at 8:30

Item # 1. Invocation: Chief Appraiser, Robert Cenci

Item # 2. Pledge: Mr. Curlee

Item # 3. Roll Call: Mr. John Curlee, Dr. Anne Matula, and Ms. Billie Jo Tennill.
Also, in attendance were Mr. Robert Cenci - Chief Appraiser, Ms. Shirley Madej, Assistant Chief, Ms. Melinda Garza, HR and Financial Coordinator and Ms. Julie Overstreet - Recording Secretary.

Mr. Bill Wilson running late.

Item # 4. Public Comments: none

Item # 5. Discussion and/or Action Accept the 2018 Audit: Mr. Snedeker discussed the refund to the entities. Total surplus 2016 and 2018 is \$333, 608.00 The deferred revenue balance includes \$24,000.00 of non-entity expenditure. This money did not come from the entities. The money may be used in normal operation activities. Mr. Wilson arrived at 8:50 am. Mr. Snedeker will make a footnote to identify it in the books. There will be no undesignated fund balance on the books. Mr. Cenci recommended the Board of Directors to accept the 2018 Audit. Ms. Tennill moved to accept the 2018 Audit, seconded by Mr. Wilson. Voice Vote taken; Voice vote passed unanimously.

Dr. Matula – for the motion
Ms. Tennill – for the motion
Mr. Curly – for the motion
Mr. Wilson – for the motion
Ms. Sanchez - for the motion

Item # 6. Discussion and/or Action to Refund the 2018 Surplus to Entities: Dr. Matula moved to refund to the entities the 2018 surplus which includes money also from the 2016 surplus, seconded by Mr. Wilson. Voice Vote taken; Voice vote passed unanimously.

Dr. Matula – for the motion
Ms. Tennill - for the motion
Mr. Curly - for the motion

Mr. Wilson - for the motion
Ms. Sanchez - for the motion

Item #7. Discussion and/or Action Related to a Resolution Refunding the 2018 Surplus to Taxing Entities: The board reviewed the breakdown of the surplus refund to the entities. Mr. Curly read the Resolution. Refund disbursement with two checks for 2016 and 2018. Mr. Wilson moved to adopt the resolution as amended by the chairman, seconded by Ms. Sanchez. Voice vote taken; voice vote passed unanimously.

Dr. Matula – for the motion
Ms. Tennill – for the motion
Mr. Curly – for the motion
Mr. Wilson – for the motion
Ms. Sanchez - for the motion

Board recess: 9:25

Item # 8. Executive Session: 9:25

- a) **Texas Government Code Section 551.071. To consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, including but not limited to deliberating the appointment, employment, evaluation, reassignment and duties of (i) an employee or employees of the District and (ii) the Chief Appraiser of the District: No action.**
- **District Personnel**

Item # 9. Return to Open Session: 10:28

Item #10. Discussion and/or Action on Matters Discussed in Executive Session: Mr. Wilson made a motion to increase the Chief Appraisers salary by \$5,000.00, seconded by Ms. Sanchez and Ms. Tennill. Motion passed unanimously.

Item # 11. Discussion and/or Action-Submission of the Proposed 2019 Budget (Texas Property Tax Code Section 6.06): Dr. Matula moved to accept the 2020 Budget as submitted by the Chief Appraiser and that total amount of that budget is \$2,755,368.48, seconded by Mr. Wilson. Motioned passed unanimously. Voice Vote taken;

Dr. Matula – for the motion
Ms. Tennill – for the motion
Mr. Curly - for the motion
Mr. Wilson – for the motion
Ms. Sanchez - for the motion

Item #12. Chief Appraiser Report;

Mr. Cenci passed out examples of a new street and front door sign for the Appraisal District. He is working with the City to replace the street sign. The board approved the sign design.

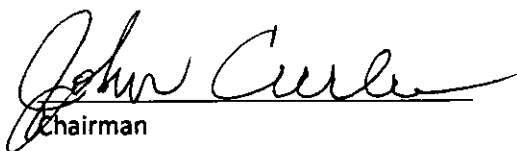
Mr. Cenci was invited to speak in Ingleside, Shirley Madej accompanied. He felt everything went well.

- a. **Platform Removal:** The reason the platform was installed was due to an old FEMA flood map. Board approved the platform removal.

Agenda Items: Final Audit

Correct the 2016 Surplus dollar amount: Dr. Matula moved to correct the Resolution which was passed earlier, for 2016, the 198,735 shown on the Resolution approved to be corrected to 198,738, seconded by Ms. Tennill. Motion passed unanimously.

Item #14. Adjourn: 10:58


Chairman

6-18-2019
Date


Secretary

6-18-2019
Date