

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
FEBRUARY 18, 2020

Meeting called to order by Mr. John Curlee at 8:40 am.

Item #1. Invocation was delivered by Mr. Robert Cenci, Chief Appraiser.

Item #2. Pledge of Allegiance Led by Mr. John Curlee, Chairman.

Item #3. Texas Pledge Led by Mr. John Curlee

Item #4. Roll Call: Mr. John Curlee, Ms. Billie Jo Tennill, Dr. Anne Matula, and Mr. Bill Wilson and Ms. Dalia Sanchez.

Also, in attendance; Mr. Robert Cenci - Chief Appraiser, Shirley Madej – Assistant Chief Appraiser, Melinda Garza – HR and Financial Coordinator and Ms. Julie Overstreet - Recording Secretary.

Item #5. Public Comments: none

Item #6. Approval of the Minutes of the January 21, 2020 Board of Directors Regular Meeting: Ms. Tennill moved to approve, seconded by Dr. Matula, motioned passed unanimously.

Item #7. Discussion and/or Action Regarding Appraisal District Survey Cards - Board took notice.

Item #12. Financial Report.

- a. **Review of Balance Sheet:** Agency fund checks are being cashed; some are being returned.
- b. **Accounts Payable:** P&A quarterly payment made, \$40,000. Board asked about Jason. Melinda brought up that the gas bill has gone up as appraisers are out in the field more.
- c. **Review of P&L:** We are on track.
- d. **Monthly Bank Investment Report:** The was Board satisfied.
- e. **Review of Entrust P&L:** The Board was satisfied.

Item #13. Unfinished Business.

- a. **Discussion and/or Action Regarding San Patricio County Tax Collector's Office to Complete planned Software Conversion:** Mr. Cenci did not have anything new to report.

Item #14. New Business.

- a. **Discussion and/or Action Regarding Increasing the Committed Litigation Fund:** Mr. Cenci stated that they are in favor of increasing & replenishing. Dr. Matula asked we keep this item on the agenda.
- b. **Discussion and/or Action Regarding the Dental Coverage Clause in the Employee Policy Manual;** Dr. Matula moved to approve modifications retroactive to January 1, 2020, seconded by Mr. Wilson. Motion passed unanimously.

Item #8. Consideration and/or Action regarding any matter that may take place in executive session as provided by Texas Government Code Section 551.

Item # 9. Executive Session: At 8:58 the board returned to item 8 and recessed from open session for a break and will return to executive session.

a). Texas Government Code Section 551.071. To consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflict with the open's meeting act.

- Pending Lawsuits
- 2019 PVS Protest Petition

b). Texas Government Code Section 551.071. To discuss all-purpose authorized under this this section of the open meetings act, including but not limited to deliberating the appointment, employment, evaluation reassignment and duties of.

1). Chief Appraisers Annual Evaluation

Item #10. Return to Open Session. At 10:01.

Item #11. Discussion and/or Action on Matters Discussed in Executive Session: No action taken.

Item #15. Chief Appraiser Report.

a. **2020 Reappraisals:** Mr. Cenci stated that by law we must have a reappraisal plan approved later in the year covering 2021 and 2022. We are still under the plan that was approved back in late 2018 for tax years 2019 and 2020. The current plan is on a 2-year cycle for residential, that we will follow, but we have decided, to go to a 3-year cycle in the next reappraisal plan.

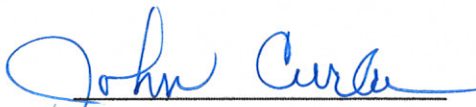
b. **Staffing update:** The ag appraiser position was offered in house. A residential appraiser, Lauren Saenz, showed interest and will be easing into the position.

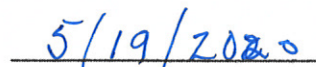
Item #16. New Business. Litigation fund, unfinished business and executive session to remain on the agenda.

Mr. Cenci informed the board he will be at the Cheniere Plant for an inspection. He also mentioned that on Thursday of this week, they will be in a formal mediation on a pending lawsuit with Gulf Marine Fabricators. It will be an all-day mediation in Corpus Christi Texas.

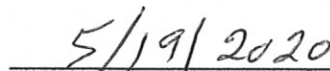
Item #17. Set date and time for next meeting: March 24, 2020 at 8:30 am. The BOD decided to move their regular scheduled meeting to the third week in March to allow the staff to work on the PVS.

Item #18. Adjourn: 10:20 am


Chairman


Date


Secretary


Date