

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
JUNE 10, 2020

Meeting called to order by Mr. John Curlee at 11:02 am.

Item #1. Invocation was waved.

Item #2. Pledge of Allegiance was waved.

Item #3. Texas Pledge was waved

Item #4. Roll Call: Mr. John Curlee, Ms. Billie Jo Tennill and Mr. Bill Wilson attended in person.

Attended meeting via Video Conference: Dr. Anne Matula

Ms. Dalia Sanchez was not in attendance.

Also, in attendance; Mr. Robert Cenci - Chief Appraiser, Shirley Madej – Assistant Chief Appraiser, Ms. Melinda Garza – HR and Financial Coordinator, Ms. Julie Overstreet - Recording Secretary and Mr. Eddie Guzman – Technical support.

Item #5. Public Comments: none

Item #6. Approval of the Minutes of the May 19, 2020 Board of Directors Regular Meeting:

Dr. Matula moved to approve, seconded by Mr. Wilson.

Voice vote; Dr. Matula – for the motion, Ms. Tennill, for the motion, Mr. Wilson – for the motion, Mr. Curlee for the motion. The motion passed unanimously.

Item #7. Discussion and/or Action Regarding Appraisal District Survey Cards - Board took notice.

Item #8. Unfinished Business

- a). **Discussion and/or Action Regarding San Patricio County Tax Collector's Office to Complete planned Software Conversion:** Mr. Cenci did not have anything new to report.
- b). **Discussion and/or Action Regarding Increasing the Committed Litigation Fund:** Mr. Cenci stated he did not plan to add money for 2021, but will add to the budget in the future.

Item #9. New Business.

- a). **Discussion and / or Action to Accept 2019 Audit:** Mr. Cenci felt satisfied with the auditors work. Dr. Matula moved to accept the draft with corrections, pending final audit with the intent to return the surplus to the entities. The motion was

seconded by Mr. Wilson with a declaration intent to return surplus to the entities subject to official action with the final audit.

Voice vote: Ms. Tennill – for, Mr. Wilson – for, Dr. Matula for, Mr. Curlee – for. The motion passed unanimously.

- b). Consideration and/or Action Regarding Submission of 2021 Proposed Budget (Texas Property Tax Code 6.06):** The board took notice. Mr. Wilson motioned to accept the most current proposed budget for 2021 of \$2,594,676.19 which reflects a 5.83% reduction. Ms. Tennill seconded the motion. Voice Vote: Dr. Matula - for, Ms. Tennill – for, Mr. Wilson – for and Mr. Curlee – for. The motion passed unanimously.

Item # 10. Consideration and/or Action regarding any matter that may take place in executive session as provided by Texas Government Section 551.

Item #11. Executive Session did not take place.

- a). Texas Government Code Section 551.071. To consult with the district’s attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflict with the open’s meeting act.**

Item #12. Return to Open Session.

Item #13. Discussion and/or Action on Matters Discussed in Executive Session:

Item #14. Financial Report.

- a. Review of Balance Sheet:** Mr. Cenci stated that Agency Fund balance of \$55,800.00 will be returned to the school districts accordingly as we are at the end of the road as far as refunding. The Board authorized Mr. Cenci to deal with it.
- b. Accounts Payable:** nothing out of the ordinary to report.
- c. Review of P&L:** Entities are paid up.
- d. Monthly Bank Investment Report:** The was Board satisfied.
- e. Review of Entrust P&L:** The Board was satisfied.

Item #15. Chief Appraiser Report.

- a. Reopening District to Public:** Mr. Cenci brought to the board’s attention the plexiglass installed in the reception area last week. We are being cautious. Appraisers will not be receiving taxpayers in their cubicles. All the appraisers are back in the office. They have been advised to wear their face masks when they leave their desks.
- b. 2019 PVS Update:** Mr. Cenci stated that Shirley and Frances have been dealing with this. Ingleside and Gregory Portland came back valid. We appealed to Mathis ISD decision, but no adjustments were made on their side. Residential is at 89% and Commercial at 93 which is better. The ball is now in our court. We may have a zoom meeting with the people on the other side. We are researching what they came up with on their side. The District has 15 days to respond. We have not heard back for Sinton ISD.
- c. 2020 MAPS Review:** We were supposed to have an in person come in but did not due to Covid. Melinda and Shirley are dealing with the representative, supplying information required via email.

Item #16. New Business. Voting of Surplus.

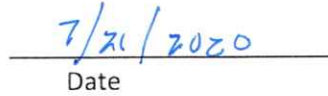
Approve the refunding of delinquent tax funds with prorations to the entities.

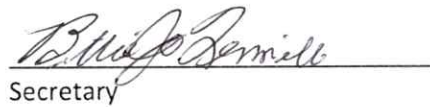
Audit

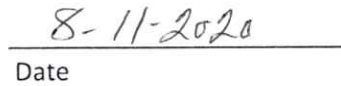
Item #17. Set date and time for next meeting: July 21, 2020 @ 8:30am.

Item #18. Adjourn: 11:43 am.


Chairman


Date


Secretary


Date