



San Patricio County Appraisal District

1301 E. Sinton, Ste. B ★ P. O. Box 938 ★ Sinton, Texas 78387-0938
(361) 364-5402 ★ Fax (361) 364-1198
www.sanpatrad.org

**MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
NOVEMBER 17, 2020**

Meeting was called to order by Mr. John Curlee @ 8:35.

Item #1 Invocation was delivered by Mr. Robert Cenci.

Item #2 Pledge of Allegiance led by Mr. John Curlee.

Item #3. Texas Pledge led by Mr. John Curlee.

Item #4. Roll Call: Mr. John Curlee, Ms. Dalia Sanchez, Dr. Anne Matula and Mr. Bill Wilson. were in attendance.

Absent: Ms. Billie Jo Tennill

Also, in attendance; Mr. Robert Cenci - Chief Appraiser, Shirley Madej – Assistant Chief Appraiser, Ms. Melinda Garza – HR and Financial Coordinator, Ms. Julie Overstreet - Recording Secretary and Mr. Eddie Guzman – Technical support.

Item #5. Public Comment: none

Item #6. Approval of the Minutes of the October 20, 2020 Board of Directors Regular Meeting. Dr. Matula moved to approve, seconded by Mr. Wilson, motioned passed unanimously.

Item #7. Unfinished Business

- a). **Discussion and/or Action Regarding San Patricio County Tax Collector's Office to Complete planned Software Conversion:** Mr. Cenci did not have anything new to report.

Item #8. New Business.

- a). **Discussion and/or Action Regarding Appraisal Review Board Applicants**
(discussion may take place in executive session)

Item #9. Consideration and/or Action regarding any matter that may take place in executive session as provided by Texas Government Section 551. Discuss personnel matters and interview ARB applicants.



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Item #10. Executive Session: The Board recessed the open session to go into executive session at 8:45am.

- a). **Texas Government Code Section 551.071. (a). (1) Personnel Matters;**
(1) Interview Applicants for San Patricio County Appraisal Review Board Positions

- b). **Texas Government code Section 551.074. To consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflict with the open's meetings act.**
 - **Pending Lawsuit Discussion**
 - **Gulf Marine Fabricators**
 - **Nashtec**

Item #11. Return to Open Session. 12:07 pm

Item #12. Discussion and/or Action on Matters Discussed in Executive Session: no action taken during executive session.

Mr. Wilson moved to reappoint Mr. Martinez of Odem Edroy area, newly appoint Mr. Michael Moore to represent the Aransas Pass area, Ms. Beatiz Ortiz of the Sinton area as full ARB members and appoint Diamantina Martinez to the auxiliary position. Ms. Sanchez left the meeting - Voice Vote taken; Dr. Matula for the motion, Mr. Wilson, for the motion and Mr. Curlee for the motion. The motion passed unanimously 3-0 (with a quorum).

Mr. Wilson moved to authorize the Chief Appraiser to contract Low, Swinney, Evans and James LLC to execute a contract to provide evaluation consultant expert for services for EC&R Papalote Creek I & II for ad valorem tax purposes for Jan 1 2019 for lawsuit from 2019 and on. The firm of San Sussi.

Voice vote taken; Dr. Matual – for, Mr. Wilson, For and Mr. Curlee for the motion. The motion passed unanimously.

Item # 13. Financial Report.

- a. **Review of Balance Sheet:** Mr. Cenci stated the only thing out of the ordinary was payment to Rangel law firm and rental of a room at the educational service center. The board took notice.
- b. **Accounts Payable:** The board too notice.
- c. **Review of P&L:** Ms. Garza stated percentages are over because first quarter entity allocations have been received.
- d. **Monthly Bank Investment Report:** The board was satisfied.
- e. **Review of Entrust P&L:** The Board was satisfied.



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Item #14. Chief Appraiser Report.

- a. **AG Appointments:** Mr. Curlee did not have an answer, should have an answer within a week. He will ask Sam Watson if he is interested.
- f. **Bank Depository Status.** Mr. Cenci stated that the current contract goes through 2021.
- b. **ARB Update:** Mr. Cenci stated that the ARB has been very busy. We have a high number of Arbitrations filed due to board decisions, a lot of them are on commercial properties.
- c. **2021 New Taxing Entity Del Mar Community College –** Mr. Cenci received word that official action was taken to approve the annexation that the city of CC had taken in but had not done it for Del Mar for 2020. Del Mar will be added for 2021 as one of our active taxing jurisdictions.

Item #15. New Business. ARB auxiliary members, Ag Committee, HS Audit update.

Dr. Matula stated that BIS has done a super job with our website.

Item #16. Set date and time for next meeting: December 15, 2020 @ 8:30 am.

Item #17. Adjourn: 12:38 pm.



Chairman

12/15/2020
Date



Secretary

12-15-2020
Date