

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
JANUARY 26, 2021

Meeting was called to order by Mr. John Curlee @ 8:40.

Item #1. Invocation was delivered by Mr. Robert Cenci.

Item #2. Pledge of Allegiance led by Mr. John Curlee.

Item #3. Texas Pledge led by Mr. John Curlee.

Item #4. Roll Call: Mr. John Curlee, Dr. Anne Matula, Ms. Dalia Sanchez, Marcy Thormaehlen (Current Tax Assessor, Collector) and Mr. Bill Wilson were in attendance.

Absent: Ms. Billie Jo Tennill

Also, in attendance; Mr. Robert Cenci, Chief Appraiser, Ms. Melinda Garza – HR and Financial Coordinator, Ms. Julie Overstreet - Recording Secretary.

Item #5. Public Comment: No Public Comments.

Item #6. Approval of the Minutes of the, December 15, 2020 Board of Directors Regular Meeting. Dr. Matula moved to approve, seconded by Ms. Dalia Sanchez, motioned passed unanimously.

Item #7. Unfinished Business

- a). **Discussion and/or Action Regarding San Patricio County Tax Collector's Office to Complete planned Software Conversion:** Mr. Cenci did not have anything new to report.
- b). **Discussion and/or Action Regarding Appointment of Agriculture Board Member to a 2-year term (2021 & 2022).** Mr. Cenci recommended Mr. Daniel Wendland be considered to the Ag Board for a 2-year term. Mr. Wilson moved to appoint Mr. Wendland, seconded by Dr. Matula, motion passed unanimously.
- c). **Discussion and/or Action Regarding Just Appraised Contract (PAC's Legal Description Data Project).** Mr. Cenci stated there was not a final answer at this time. The contract is in need of some minor corrections.

Item #8. New Business.

- a). **Discussion and/or Action Regarding Renewal of BIS Service Contract for 2021.** Mr. Cenci recommended to approve the BIS contract. Dr. Matula moved to approve, seconded by Mr. Wilson for 2021. Voice vote; Dr. Matula – for the motion, Mr. Wilson, - for the motion Mr. Curlee – for the motion, Ms. Dalia Sanchez – for the motion. The motion passed

Mr. Wilson for 2021. Voice vote; Dr. Matula – for the motion, Mr. Wilson, - for the motion Mr. Curlee – for the motion, Ms. Dalia Sanchez – for the motion. The motion passed unanimously.

b). **Discussion and/or Action Regarding List of Active District Contracts.** The board took notice.

Item #9. Consideration and/or Action regarding any matter that may take place in executive session as provided by Texas Government Section 551.

Item #10. Executive Session: The Board recessed the open session meeting to go into executive session at 9:13am.

a). **Texas Government code Section 551.071. To consult with the district’s attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflict with the open’s meetings act.**

- **Pending Lawsuit Discussion**
 - **Gulf Marine Fabricators**
 - **Nashtec**
 - **EC&R (RWE) Papaloti Creek Windfarm**
 - **Sub-Sea**

Item #11. Return to Open Session at 10:50 am. No action taken during executive session.

Mr. Wilson left the meeting 10:30.

Item #12. Discussion and/or Action on Matters Discussed in Executive Session: Dr. Matula moved to approve the rule 11 settlement agreement of January 21, 2021 on Gulf Marine Fabricator. Voice Vote taken, Dr. Matula – for the motion, Mr. Curlee – for the motion, and Ms. Sanchez – for the motion. The motion passed.

Item # 13. Financial Report.

- a. **Review of Balance Sheet:** Mr. Cenci stated that there was nothing out of the ordinary to mention. Mr. Cenci discussed the non-entity income from fee collected for producing maps and rendition penalties. Annual we are collecting \$25,000 per year. We have intentions for that money which will be discussed later in the meeting.
- b. **Accounts Payable:** Mr. Cenci stated there was nothing to mention, business as usual.
- c. **Review of P&L:** Mr. Cenci informed the board that the entities are paid up for first quarter.
- d. **Monthly Bank Investment Report:** Adequately collateralized.
- e. **Review of Entrust P&L:** Mr. Cenci did not have anything to report. The Board was satisfied.

Item #14. Chief Appraiser Report.

ARB Chair and Secretary Update: Mr. Cenci informed the board that Judge Whatley is scheduled to appoint the chairman and secretary via zoom.

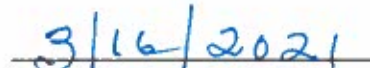
- a. **Audit update:** Mr. Cenci stated that Melinda is working on the numbers to close out the final year, in limbo mode at this time, waiting on final billing to be resolved, but they are on track.
- b. **Surplus Update:** Mr. Cenci stated that assuming there is a surplus, he is steering it towards the litigation fund via a budget amendment.
- c. **Purchase of Vehicle with District's Funds:** Mr. Cenci feels we need another vehicle as we will be fully staffed soon. We will have two appraisers who will be working individually. He would like to use the non- entity money for the purchase.
- d. **Assistant Chief out of office:** Ms. Shirley Madej is out for a medical procedure for at least two weeks.

Item #15. New Business: Just Appraised Contract, New vehicle purchase, Settlement on Subsea possible Nashtec

Item #16. Set date and time for next meeting: February 16, 2021

Item #17. Adjourn: 11:15


Chairman


Date


Secretary


Date