

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
APRIL 20, 2021

Meeting was called to order by Mr. John Curlee @ 8:40 am.

Item #1. Invocation was delivered by Mr. Robert Cenci.

Item #2. Pledge of Allegiance led by Mr. John Curlee.

Item #3. Texas Pledge led by Mr. John Curlee.

Item #4. Roll Call: Mr. John Curlee, Dr. Anne Matula, Ms. Dalia Sanchez, Marcy Thormaehlen (Current Tax Assessor, Collector) and Mr. Bill Wilson were in attendance.

Also, in attendance: Mr. Robert Cenci, Chief Appraiser, Ms. Melinda Garza – HR and Financial Coordinator, Ms. Julie Overstreet - Recording Secretary.

Mr. Curlee mentioned the passing of Ms. Billie Jo Tennill. She will be missed.

Item #5. Public Comment: No Public Comments.

Item #6. Approval of the Minutes of the, March 16, 2021 Board of Directors Regular Meeting: Dr. Matula moved to approve, seconded by Mr. Bill Wilson, motioned passed unanimously.

Item #7. Unfinished Business:

- a). **Discussion and/or Action Regarding San Patricio County Tax Collector's Office to Complete planned Software Conversion:** Mr. Cenci did not have anything new to report.

Item #8. New Business:

- a). **Discussion and/or Action Regarding Board Secretary Selection;** Mr. Wilson moved to appoint Dr. Matula, seconded by Ms. Sanchez, motioned passed unanimously.

Item #9. Consideration and/or Action regarding any matter that may take place in executive session as provided by Texas Government Section 551:

Item #10. Executive Session: Board recessed the public session and went into executive session at 8:45 am.

- a). **Texas Government code Section 551.074. To discuss all-purpose authorized under this section of the open meeting act, including but not limited to deliberating the appointment, employment, evaluation reassignment and duties of.**

- **Chief Appraisers Annual Evaluation:**
- **Vacant Board of Directors Seat**

b). Texas Government Code Section 551.07. To consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the open's meetings act.

- **Pending Lawsuit Discussion**
 - Nashtec
 - Sub-Sea
 - EC&R (RWE) Papalote Creek Windfarm
 - HEB
 - ZJZ Holdings

Item #11. Discussion and/or Action on Matters Discussed in Executive Session: The board was back to open session at 10:43 am. Dr. Matula recommended a \$6000.00 annual raise, from \$115,000.00 to \$121,000.00 effective, May 1, 2021 as per the Chief Appraiser's annual evaluation, seconded by Mr. Wilson. Voice vote taken - Dr. Anne Matula, voted for the motion, Mr. Bill Wilson, voted for the motion, Mr. John Curlee, voted for the motion, and Ms. Dalia Sanchez, voted for the motion. The motion passed unanimously.

Item # 12. Financial Report:

- a. **Review of Balance Sheet:** Mr. Cenci mentioned the issue with the balance sheet has been resolved. The litigation fund has not been touched but will be soon.
- b. **Accounts Payable:** The Board did not have any questions.
- c. **Review of P&L:** The entities are on track with payments.
- d. **Monthly Bank Investment Report:** Adequately collateralized
- e. **Review of Entrust P&L:** Mr. Cenci mentioned that it was too early to discuss 2021.

Item #13. Chief Appraiser Report:

- a. **Covid-Office procedures Update for ARB:** Mr. Cenci mentioned the front lobby will be open to drop documents, or to discuss/ drop off exemption forms. The appraisers will not be coming up to the reception area are to discuss value. All appraisers will have a camera at their disposal to zoom informally with the property owner.
- b. **2021 Appraisal Notices:** Mr. Cenci notices should have gone out April 19, 2021. Approximately 15000 residential and 3000 commercial properties were mailed out. We will have a second run in two weeks. We have until May 1 to mail out non homestead properties. We are on track to get those out.
- c. **2021 Preliminary Values:** Mr. Cenci stated that his legal deadline to deliver the preliminary values is April 30, 2021. We are on track to do that.


Item #14. New Business: Lawsuit follow up, Resolution for Billie Jo Tennill

Item #15: Set date and time for next meeting: May 18, 2021

Item #16: Adjourn: 11:21 am


Chairman

5/18/2021
Date


Secretary

5/18/2021
Date