

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
JUNE 09, 2021

Meeting commenced at 10:14 am

Item #1. Roll Call: Mr. John Curlee, Dr. Anne Matula, Ms. Dalia Sanchez, and Mr. Bill Wilson were in attendance.

Also, in attendance: Mr. Robert Cenci, Chief Appraiser, Ms. Melinda Garza – HR and Financial Coordinator, Ms. Julie Overstreet - Recording Secretary.

Item #2. Public Comment: No Public Comments.

Item #3. Approval of the Minutes of the, May 18, 2021 Board of Directors Regular Meeting: Dr. Matula moved to approve, seconded by Mr. Bill Wilson, motioned passed unanimously.

Item #4. Unfinished Business:

- a). **Discussion and/or Action Regarding San Patricio County Tax Collector's Office to Complete planned Software Conversion:** Mr. Cenci did not have anything new to report.
- b). **Discussion and/or Action Related to updating Bank Signatures.** This item will take place once the meeting minutes for this meeting are approved.
- c). **Discussion and/or Action Related to Resolution for Billie Jo Tennill:** Mr. Curlee will contact Betty regarding a relative. Dr. Matula will help write the resolution.
- d). **Discussion and/or Action in Reference to Appraisal Review Board Member Application and Possible Interview:** The interview will take place at BOD meeting, June 15, 2021.

Item #8. New Business:

- a). **Discussion and/or Action to Accept the 2020 Audit.** Dr. Matula moved to accept the proposed 2020 audit once note #9 is removed, seconded by Ms. Sanchez, motion passed unanimously.
- b). **Discussion and/or Action Regarding the Submission of the 2022 Proposed Budget (Texas Property Tax Code 6.06).** Dr. Matula moved to acknowledge the receipt of the 2022 proposed budget from the chief appraiser which is currently under review by the Board, seconded by Mr. Wilson, motion passed unanimously.
- c). **Discussion and/or Action Regarding the 2020 Surplus:** Mr. Wilson motioned to add the surplus from 2020, \$394,943.00, and apply it toward the committed fund for legal expenses. The board authorized the chief appraiser to issue a budget amendment to commit surplus. to the litigation fund. The motion was seconded by Ms. Sanchez. The motion passed unanimously.

- d). **Discussion and /or Action Related to moving Funds from the Agency Fund & Prior Period Adjustments Accounts to the 2020 Surplus:** Dr. Matula moved to approve moving \$29,490.78, from the agency fund and prior period adjustment to the 2020 surplus fund, seconded Sanchez. The motion passed unanimously.
- e). **Discussion and/or Action to move the Board of Directors Regular Meetings to the second Tuesday of each month.** Ms. Sanchez moved to accept, seconded by Dr. Matula, motion passed unanimously.

Item #6. Consideration and/or Action regarding any matter that may take place in executive session as provided by Texas Government Section 551:

Item #7. Executive Session: No executive session needed.

- a). **Texas Government code Section 551.071. To consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, to discuss all-purpose authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the open's meeting act.**

- **Pending Lawsuit Discussion**
 - Sub-Sea
 - EC&R (RWE) Papalote Creek Windfarm

Item #8. Discussion and/or Action on Matters Discussed in Executive Session:

Item # 9. Financial Report:

- a. **Review of Balance Sheet:** Mr. Cenci mentioned nothing new to report.
- b. **Accounts Payable:** The Board did not have any questions.
- c. **Review of P&L:** The entities are on track with payments.
- d. **Monthly Bank Investment Report:** Adequately collateralized
- e. **Review of Entrust P&L:** Mr. Cenci mentioned that it was too early to discuss 2021.

Item #10. Chief Appraiser Report:

- a. **ARB Member Changes:** Mr. Cenci informed the board that Mr. Martinez's last day as a member of the ARB will be July 19, 2021. He will need to be replaced. The district judge will appoint the new chairman.
- b. **Farm Bureau Meeting:** Mr. Cenci stated that the meeting went well. The board members were upset that the per acre price for dry crop had been modified from what the board had approved. Mr. Cenci stated he would investigate. He and Lauren, AG appraiser, checked and that had not taken place. The district does not have any control on the capitalization, that comes from the comptroller. We can only consider expenses. Mr. Cenci stated they met a second time, there was a lot of discussion. Mr. Cenci asked if anyone knew how the value was arrived for ag land. Mr. Cenci hopes to finalize this conversation, to come with a final determination with the final numbers and if any changes will come about. The

attorney will request an open records request to the comptroller to understand their information.

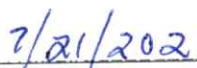
- c. **SB2 Postcard Mailout & Website Update:** Mr. Cenci stated that for 2021 we will comply with SB2 by sending post cards to notify property owners of truth and taxation. This will also be available on our website.

Item #11. New Business:

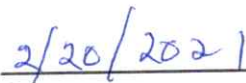
Item #15: Set date and time for next meeting: June 15, 2021

Item #16: Adjourn: 11:29 am


Chairman


Date


Secretary


Date