

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
MARCH 8, 2022

Meeting called to order by Mr. John Curlee at 8:35 am.

Item #1. Invocation: Led by Mr. Cenci

Item #2. Pledge of Allegiance: Led by Mr. John Curlee

Item #3. Texas Pledge: Led by Mr. John Curlee

Item# 4. Roll Call: Mr. John Curlee, Mr. Bill Wilson, Dr. Anne Matula, Ms. Marcy Thormaehlen and Joan McKaughan were present.

Also, in attendance: Mr. Robert Cenci, Chief Appraiser, Ms. Shirley Madej – Assistant Chief Appraiser, Ms. Melinda Garza – HR and Financial Administrator, Ms. Julie Overstreet - Recording Secretary.

Item #5. Execution of Statement of Officers – Ms. McKaughn read and signed the Statement of Officer.

Item #6. Oath of Office – Julie Overstreet administered the Oath of Office to BOD member Ms. Joan McKaughn.

Item #7. Public Comments – Mr. Cenci introduced appraisers Eddie Guzman and Brandon Rodriguez to the Board.

Item #8. Approval of the Minutes of the February 8, 2022, Board of Directors Regular Meeting. Dr. Matula moved to approve, seconded by Ms. Thormaehlen. The motion passed unanimously.

Item #9. Discussion and/or Action Regarding Appraisal District Survey Cards – there were none turned in. The board took notice.

Item #10. Unfinished Business – None to discuss.

- a). **Discussion and/or Action Pertaining to the removal of Dalia Sanchez from bank signature card (Tabled until February minutes are signed).** The Board signed the February meeting minutes, therefore, this item is satisfied.

Item # 11. New Business – None.

Item# 12. Financial Report - Ms. Garza made the board aware that the CAD had transferred from quick books desktop to the online version therefore the statements will look a bit different. She's wanting different scarios to see which one works out best for the board. She stated that the biggest difference will be in the P&L as before when more than one check was made out to a specific vendor, they would be listed individually whereas now it is a total of summary, in a lump sum. She stated that the report is now condensed.

- a). **Review of Balance Sheet –** The board took notice.

- b). **Review of Accounts Payable** - The Board took notice.
- c). **Review of P&L** - The board took notice.
- d). **Monthly Bank Investment Report** – Adequately collateralized
- e). **Review of 90 Degree P&L** – Nothing to report.

Item # 13. Move into Executive Session as provided by Texas Government Code Section 551. The Board recessed the regular open session at 8:52 am to go into executive session.

- a). **Texas Government Code Section 551.071, to consult with the district’s attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the open’s meetings act.**

- a). **Nashtec**
- b). **Papalote Creek I & II**
- c). **SubSea**
- d). **San Patricio Electric Co-op**
- e). **South Texas Electric Co-op**
- F. **Setliff**
- g). **Gunter Schmidt**
- h). **South Hills Property Grp**
- i). **Wolverine Mathis L.P.**
- j). **Woodland Capital Grp**

Item #14. Consideration and/or Action Regarding any matter that may take place in executive session. The board returned to open session at 10:23 am, no action was taken during the executive session.

Item #15. Chief Appraiser Report.

a). **Ag Appointment Letters sent out after last meeting to new AG Board members.** Mr. Cenci mentioned that we now have 5 Ag Board members.

b). **AG Committee Annual Meeting** – Mr. Cenci mentioned the meeting will be held at the end of March, but we are not locked into an exact date.

c). **AG Consultant** – Mr. Cenci is in contact with a gentleman by the name of Woodrow Menn, he is an experienced Ag appraiser, RPA, 20 years’ experience with the comptroller’s office in their Ag Department. He works for the law office of Purdue Brandon which is one of the major firms who represent Appraisal Districts. Mr. Woodrow is an expert with AG therefore he will be assisting us with ARB and calculations, details of working through the Ag accounts.

d). **2022 Notices** - Mr. Cenci stated that we are on track to put out our first notice run in mid-April. We should be done by mid-May with the bulk of the notices. The business personal property drags on until May and June until the rendition period is over then notices can go out.


Item #16. Discussion of New Business for Next Month's Agenda

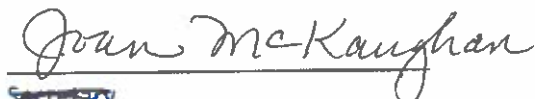
Bank signature cards.


Item #17. Set date and time for next meeting: April 12, 2022

Item #18. Adjourn: 10:38 am.


Chairman


Date


Secretary


Date