

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
May 10, 2022

Meeting called to order by Mr. John Curlee at 8:36 am.

Item # 1. Invocation: Led by Mr. Cenci.

Item # 2. Pledge of Allegiance: Led by Mr. John Curlee.

Item # 3. Texas Pledge: Led by Mr. John Curlee.

Item# 4. Roll Call: Mr. John Curlee, Mr. Bill Wilson, Dr. Anne Matula, Ms. Marcy Thormaehlen and Ms. Joan McKaughan were present.

Also, in attendance: Mr. Robert Cenci, Chief Appraiser, Ms. Shirley Madej, Ms. Melinda Garza – HR and Financial Administrator, and Ms. Julie Overstreet - Recording Secretary.

Item # 5. Public Comments – No one present to comment.

Item # 6. Approval of the Minutes of the April 12, 2022, Board of Directors Regular Meeting. Dr. Anne Matula moved to approve, seconded by Ms. Joan McKaughan. The motion passed unanimously.

Item # 7. Discussion and/or Action Regarding Appraisal District Survey Cards – The board took notice.

Item #8. Unfinished Business –

a). None

Item # 9. New Business – None.

Item# 10. Financial Report -

a). **Review of Balance Sheet** – The Board took notice.

b). **Review of Accounts Payable** – The board to notice.

c). **Review of P&L** - Mr. Cenci stated the entity payments are current. Ms. Garza stated that statements will go out tomorrow for the next quarter.

d). **Monthly Bank Investment Report** – Adequately collateralized.

e). **Review of 90 Degree P&L** – Nothing to report.

Item # 11. Move into Executive Session as provided by Texas Government Code Section 551. The Board recessed the regular open session at 8:46am to move into executive session.

a). **Texas Government Code Section 551.071, to consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the open's meetings act.**

- a). **Nashtec**
- b). **Papalote Creek I**
- c). **SubSea**
- d). **San Patricio Electric Co-op**
- e). **South Texas Electric Co-op**
- f). **Setliff**
- g). **South Hills Property Group**
- h). **Wolverine Mathis L.P.**
- i). **Woodland Capital Grp**

Item #12. Consideration and/or Action Regarding any matter that may take place in executive session. The board returned to open session at 10:40 am, no action was taken during the executive session. Mr. Wilson moved to increase Mr. Robert Cenci, Chief Appraiser, annual salary to \$130,000.00, seconded by Dr. Matula. Voice Vote taken; Ms. Marcy Thormaehlen for the motion, Dr. Anne Matula, for the motion, Mr. Bill Wilson, for the motion, Mr. John Curlee for the motion, and Ms. Joan McKaughan for the motion. The motion passed unanimously.

Item #13. Chief Appraiser Report.

a). **ARB Operations** - Mr. Cenci stated that arb protest will increase this year due to the market. The board discussed expanding the ARB members. Dr. Matula suggested drafting a letter from the board, of which would not be deemed as inappropriate as per a seminar she attended, to the Administrative Judge regarding ARB member geographic diversity desire.

b). **Pictometry Contract** - Mr. Cenci stated that Eagleview has one more fly over, coming late 2022 or early 2023. The contract will be over after this last flyover.

c). **Preliminary Values & Certification** – We are on track with the preliminary values and certification. They were sent out on time with the help of Melinda and Shirley.

d). **2021 Audit Update** - The auditor was in the office. Melinda provided the information he needed. The auditor will provide a draft on May 27, 2022. Mr. Curlee asked that the agenda be sent to the board early for their review.

Item #14. Discussion of New Business for Next Month's Agenda.

Closed session to discuss general personnel issues.
Litigation fund

Item #15. Set date and time for next meeting: June 7, 2022

Item #16. Adjourn: 11:51am

John [Signature]
Chairman

6/7/2022
Date

Ar. [Signature]
Secretary

6/7/2022
Date