

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
June 7, 2022

Meeting called to order by Mr. John Curlee at 11:04 am.

Item# 1. Roll Call: Mr. John Curlee, Mr. Bill Wilson, and Ms. Joan McKaughan were present.

Item # 2. Public Comments – No one present to comment.

Item # 3. Approval of the Minutes of the May 10, 2022, Board of Directors Regular Meeting. Ms. McKaughan moved to approve, seconded by Mr. Wilson. The motion passed unanimously.

Absent: Dr. Anne Matula and Ms. Marcy Thormaehlen

Also, in attendance: Mr. Robert Cenci, Chief Appraiser, Ms. Shirley Madej, Ms. Melinda Garza – HR and Financial Administrator, and Ms. Julie Overstreet - Recording Secretary.

Item #4. Discussion and/or Action Regarding Appraisal District Survey Cards. The board took notice.

Item #5. Unfinished Business
a). none

Item # 6. New Business

- a) **Discussion and/or Action to Accept the 2021 Audit** – Mr. Wilson moved to accept the audit that was presented at the workshop with adjustments to the comments, seconded by Ms. McKaughan. Voice Vote taken; Mr. Bill Wilson – for the motion, Mr. John Curlee – for the motion, and Ms. Joan McKaughan – for the motion. The motion passed unanimously.
- b) **Discussion and/or Action to Reconcile Legal expenses for 2021 after the Completion of the 2021 Audit** - This item was satisfied by item a.
- c) **Discussion and/or Action Regarding the Submission of the 2023 Proposed Budget (Texas Property Tax Code 6.06)** – Mr. Wilson motioned that the board recognizes the 2023 proposed budget was submitted and the staff will come back to us with modifications, McKaughan seconded the motion. The motion passed unanimously. Mr. Curlee suggested Melinda step out of the meeting to make the necessary budget adjustments. Shirley suggested she and Melinda crunch numbers while the board broke into executive session then Mr. Cenci could join them to complete the modifications. The board revisited this item after executive session. A revised draft was submitted. Mr. Wilson moved the chief appr submit the revised budget draft to the entities by June 15, 2022, seconded by Ms. McKaughan. The motion passed unanimously.
- d) **Discussion and/or Action Regarding Scheduling and Per Diem for the ARB Members:**
Tabled for the next month's meeting.

Item# 7. Financial Report -

- a). **Review of Balance Sheet** – The Board took notice.
- b). **Review of Accounts Payable** – The board to notice.
- c). **Review of P&L** - The Board took notice.
- d). **Monthly Bank Investment Report** – Adequately collateralized.
- e). **Review of 90 Degree P&L** – Nothing to report.

Item # 8. Move into Executive Session as provided by Texas Government Code Section 551.

The board adjourned the regular open meeting at 11:17 to reconvene to executive session.

- a). **Texas Government Code Section 551.071, to consult with the district’s attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the open’s meetings act.**
 - a. SubSea

- b). **Texas Government Code Section 551.074. To discuss all-purpose authorized under this section of the open meeting act, including but not limited to deliberating the appointment, employment, evaluation reassignment and duties of.**
 - a) **General Personnel**

Item #9. Consideration and/or Action Regarding any matter that may take place in executive session.

The board resumed the regular open monthly meeting at 12:44 pm. No action was taken in executive session. The board returned to the agenda Item #6 (d).

Item #10. Chief Appraiser Report.

- a). **ARB Recruitment** – Mr. Cenci mentioned that we lack one board member.
- b). **Status Update regarding Notices & Protest** – Mr. Cenci stated that we’ve been busy. Total protest filed 3,634 active pending protest. Mr. Cenci estimates that we will have 7000 protests this year.

Item #11. Discussion of New Business for Next Month’s Agenda.

Per Diem for ARB & Protocol to make it happen.

Item #12. Set date and time for next meeting: July 14, 2022

Item #16. Adjourn: 12:59 pm



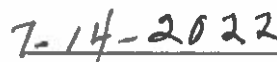
Chairman



Date



Secretary



Date