

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
July 14, 2022

Meeting called to order by Mr. Bill Wilson at 8:36 am.

Item# 1. Invocation led by Mr. Robert Cenci

Item # 2. Pledge of Allegiance led by Mr. Bill Wilson

Item # 3. Texas Pledge led by Mr. Bill Wilson

Item # 4. Roll Call – Mr. Bill Wilson, Ms. Joan McKaughan, Dr. Anne Matula and Ms. Marcy Thormaehlen were present.

Also in Attendance: Mr. Robert Cenci – Chief Appraiser, Ms. Shirley Madej – Assistant Chief Appraiser, Ms. Melinda Garza, HR & Financial Administrator and Ms. Julie Overstreet – Recording Secretary.

Absent: Mr. John Curlee

Item # 5. Public Comments – No one present to comment.

Item # 6. Approval of the Minutes of the June 7, 2021, Audit and 2023 Budget Work Shops- Dr. Matula moved to approve, seconded by Ms. McKaughan The motion passed unanimously.

Item # 7. Approval of the Minutes of the June 7, 2022, Board of Directors Regular Meeting. Ms. McKaughan moved to approve, seconded by Dr. Matula. The motion passed unanimously.

Also, in attendance: Mr. Robert Cenci, Chief Appraiser, Ms. Shirley Madej, Ms. Melinda Garza – HR and Financial Administrator, and Ms. Julie Overstreet - Recording Secretary.

Item # 8. Discussion and/or Action Regarding Appraisal District Survey Cards. The Board took notice.

Item # 9. Unfinished Business

a). **Discussion and/or Action Regarding Scheduling and per Diem for the ARB Members** – This item was postponed and will be discussed after executive session. The Board returned to open session at 9:55 am and returned to this item. Dr. Matula moved to direct Mr. Cenci to examine the per diem policies for the ARB to see if we are consistent with state rules and regulations regarding per diem and to bring forth recommendations. The motion was seconded by Ms. McKaughan. Mr. Wilson asked for any other motions on the subject, Ms. McKaughan motioned to the development of panels to the ARB to better serve the property owner. Dr. Matula seconded the motion. The motion passed unanimously.

Item # 6. New Business

- a) None

Item# 11. Financial Report -

- a). **Review of Balance Sheet** – The Board took notice.
- b). **Review of Accounts Payable** – The Board to notice.
- c). **Review of P&L** - The Board took notice.
- d). **Monthly Bank Investment Report** – Adequately collateralized.
- e). **Review of 90 Degree P&L** – Nothing to report.

Item # 12. Move into Executive Session as provided by Texas Government Code Section 551.

The Board adjourned the regular open meeting at 8:49 am to go into executive session.

- a). **Texas Government Code Section 551.071, to consult with the district’s attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the open’s meetings act.**

- a). SubSea
- b). Setlif
- c). Nashtec
- d). Wolverine
- e). Sharps MHP LLC
- f). Michael Griffin
- g). Communications with regards ARB
- h). Authorizing Litigation Appealing ARB Order
- i). Authorize Appeal of ARB Orders, Specifically Regarding Nashtec, LLC

Item # 13. Consideration and/or Action Regarding any matter that may take place in executive session. The Board resumed the regular open monthly meeting at 9:55 am. No action was taken in executive session. The Board returned to agenda Item # 9.

Item # 14. Discussion and/or Action to authorize appeal of ARB orders specifically regarding Nashtec LLC.

Item # 15. Discussion and/of New Business for Next Month’s Agenda - None discussed.

Item # 16. Chief Appraiser Report.

- a). **2021 Audit** - Mr. Cenci stated that the Board accepted the audit, no changes are necessary.
- b). **Certification Status** - Mr. Cenci stated that we are moving along, no serious concerns regarding the 5% threshold as we are on track.
- c). **Centralized State TNT Website** – This site was inserted in lieu of the information that is not

available on the notice of appraised value.

d). **2023 – 2024 Re-Appraisal Plan Timeline** – Mr. Cenci stated that the re-appraisal plan will be presented at the August meeting. There will be a public meeting for the re-appraisal plan and the budget then the Board will go into their regular monthly meeting.

Ms. McKaughan left the meeting at 10:09 am.

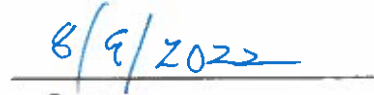
Item # 17. Discussion of New Business for Next Month's Agenda.

Mr. Cenci stated he would follow up with the resolution on the ARB per diem.

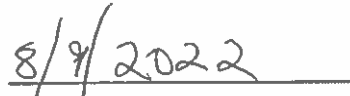
Item # 18. Set date and time for next meeting: August 09, 2022

Item #19. Adjourn: 10:12 am


Chairman


Date


Secretary


Date