

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

August 9, 2022

The San Patricio County Appraisal District is opening the regular scheduled monthly meeting. The board has concluded the Public Hearing that were properly advertised and noticed. After a short break the BOD is back to commence. The pledges and the invocations will be waived that traditionally takes place.

Item # 1. Roll Call – Mr. John Curlee, Ms. Joan McKaughan, Dr. Anne Matula and Ms. Marcy Thormaehlen were present.

Also in Attendance: Mr. Robert Cenci – Chief Appraiser, Ms. Shirley Madej – Assistant Chief Appraiser, and Ms. Julie Overstreet – Recording Secretary.

Absent: Mr. Bill Wilson & Ms. Melinda Garza

Item # 2. Public Comments – No one present to comment.

Item # 3. Approval of the Minutes of the July 14, 2022, Regular Board Meeting - Dr. Matula moved to approve, seconded by Ms. McKaughan. The motion passed unanimously.

Item # 4. Discussion and/or Action Regarding Appraisal District Survey Cards - The board took notice.

Item # 5. Unfinished Business

a). **Discussion and/or Action Regarding Scheduling and per Diem for the ARB Members** – Mr. Cenci mentioned that this item was postponed from last month’s meeting and that some discussion regarding the per diem. They had discussed in last month’s meeting about possibly trimming back or dialing back the hours of the day in some manner, perhaps encourage the board members to come in and not want to leave early as they have done in the past from time to time. Mr. Cenci asked if the per diem of \$200.00 and cut it in half or do quarters of a day. Mr. Cenci stated that he had not researched what was being done in the state level. Mr. Curlee suggested tabling it again to next month’s meeting. Mr. Curlee asked if we knew what Nueces was doing in this regard.

Item # 6. New Business

- a) **Discussion and/or Action on Matters discussed in the PUBLIC HEARING Pertaining to the Proposed SPCAD 2023 Budget** - Dr. Matula moved to approve the 2023 – 2024 Budget for San Patricio CAD as submitted to the board and for the public hearing with the total budget of \$ 3,062,019.09, Ms. McKaughan seconded the motion. Voice vote taken; Ms. Thormaehlen, for the motion, Dr. Anne Matula – for the motion, Mr. John Curlee – for the motion, Ms. Joan McKaughan – for the motion. The motion passed unanimously.
- b) **Discussion and/or Action on Matters discussed in the PUBLIC HEARING Pertaining to the Proposed SPCAD 2023-2024 Reappraisal Plan** - Ms. McKaughan motioned to accept the

SPCAD reappraisal plan for tax years 2023-2024 in compliance with Sub Sections 25.18 and 6.05(i) of the property tax code, seconded by Ms. Thormaehlen. Voice vote taken; Ms. Thormaehlen, for the motion, Dr. Anne Matula – for the motion, Mr. John Curlee – for the motion, and Ms. Joan McKaughan – for the motion. The motion passed unanimously.

- c) **Discussion and/or Action Related to the Resolution Accepting the 2023-2024 Reappraisal Plan** - Ms. McKaughan moved to approve the Resolution approving the 2023-2024 Reappraisal Plan, seconded by Dr. Matula. Voice vote taken; Ms. Thormaehlen, for the motion, Dr. Anne Matula – for the motion, Mr. John Curlee – for the motion, and Ms. Joan McKaughan – for the motion. The motion passed unanimously.

Item# 7. Financial Report -

- a). **Review of Balance Sheet** – The Board took notice.
- b). **Review of Accounts Payable** – The board to notice.
- c). **Review of P&L** - The Board took notice.
- d). **Monthly Bank Investment Report** – Adequately collateralized.
- e). **Review of 90 Degree P&L** – Nothing to report.

Item # 8. Move into Executive Session as provided by Texas Government Code Section 551.
The board adjourned the regular open meeting at 9:30 am to go into executive session.

- a). **Texas Government Code Section 551.074, to all purposes authorized under this section of the open meeting act, including but not limited to deliberating the appointment, employment, evaluation reassignment and duties of.**
 - a). **Chief Appraiser Calendar**
- b). **Texas Government Code Section 551.071 to consult with the district’s attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the open’s meeting act.**
 - a). **Setliff**
 - b). **Nashtec**

Item # 9. Consideration and/or Action Regarding any matter that may take place in executive session.
The board resumed the regular open monthly meeting at 9:22 pm. No action was taken in executive session. The board returned to agenda Item #4.

Item # 10. Chief Appraiser Report.

- a). **2022 Certification** - Mr. Cenci stated all went well, certified on time.
- b). **SB2 Postcard Mail Out** - Mr. Cenci stated the postcards were mailed out as required.
- c). **Value Change Survey-Comptroller** – Mr. Cenci stated that this item is survey where the SPCAD submits what the property values may be in the next two years.
- d). **Farm & Ranch Survey-Comptroller** - Mr. Cenci stated this item is feedback from the farmers for the comptroller.

Item # 11. Discussion of New Business for Next Month's Agenda.

ARB per diem discussion.

Item # 12. Set date and time for next meeting: September 20, 2022

Item #13. Adjourn: 11:08 am

John Cusker
Chairman

9/20/2022
Date

Anne J. Natula
Secretary

9/20/2022
Date