

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

October 18, 2022

Meeting called to order by Mr. John Curlee at 8:30 am.

Item # 1. Invocation – led by Mr. Robert Cenci.

Item # 2 Pledge of Allegiance – led by Mr. John Curlee.

Item # 3. Texas Pledge – led by Mr. John Curlee.

Item # 4. Roll Call – Mr. John Curlee, Mr. Bill Wilson, Ms. Joan McKaughan, Dr. Anne Matula and Ms. Marcy Thormaehlen were present.

Also in Attendance: Mr. Robert Cenci – Chief Appraiser, Ms. Melinda Garza – HR & Financial Administrator, and Ms. Julie Overstreet – Recording Secretary.

Item # 5. Public Comments – No public comment. Mr. Cenci introduced the newly hired appraisers to the board Mike Chapa & Patrik Patel.

Item # 6. Approval of the Minutes of the September 20, 2022, Regular Board Meeting – Ms. McKaughan motioned to approve the September 20th meeting minutes, seconded by Dr. Matula. The motion passed unanimously.

Item # 7. Approval of the October 4, 2022, Special Called Meeting – Dr. Matula moved to approve, seconded by Mr. Wilson. The motion passed unanimously.

Item # 8. Discussion and/or Action Regarding Appraisal District Survey Cards – The board took notice.

Item # 9. Unfinished Business - None

Item # 10. New Business

a). Discussion and/or Action Regarding SPCAD's 2023 Employee Health Insurance – We phoned Ms. Denise Villagran with 90 Degree Benefits. She explained what will happen for 2023 with the Health Plan. She explained that with the enrollment of 20 employees we will end the year at \$257,451.00 for the health plan. She stated that for 2023 they are forecasting an increase of less than 1% and looking at \$299,299.00. Mr. Rick Medrano discussed updates to the plan. He stated the network is now available statewide for Christus Spohn to employees. There is a one dollar increase for administrative fees. The employees will be issued new id cards. Open enrollment will take place sometime in the first two weeks in November.

Item# 11. Financial Report -

- a). **Review of Balance Sheet** – The Board took notice.
- b). **Review of Accounts Payable** – The Board to notice.
- c). **Review of P&L** - The Board took notice.
- d). **Monthly Bank Investment Report** – Adequately collateralized.
- e). **Review of 90 Degree P&L** – Nothing to report.

Item # 12. Move into Executive Session as provided by Texas Government Code Section 551.

The board recessed the regular open meeting at 8:36 am to go into executive session.

- a). **Texas Government Code Section 551.071 to consult with the district’s attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the open’s meeting act.**

- a). **Setliff**
- b). **Day Investment Inc**
- c). **Andez Group Inc.**
- d). **441 S Houston Street Apartments LLC**
- e). **PDRAP Inc, Portland Hospitality Grp LP, & ZJZ Holdings LLC**
- f). **COMCAPP Pavillions, LLC**
- g). **Vitol Inc**
- h). **Marathon Crude Oil**
- i). **EOG Resources**

Item # 13. Consideration and/or Action Regarding any matter that may take place in executive session. The board resumed the regular open monthly meeting at 9:19 am. No action was taken in executive session.

Item # 14. Chief Appraiser Report.

a). **Map Review** - Mr. Cenci stated hat we had a map review in 2022. An inspector was in the office. We ended up with five items we need to work on. The deadline to complete those items is November 1, 2022.

b). **2023 Budget Allocations** - The calculation was done for the 2023 allocations and will be going out in a week or so.


c). **Eagleview Update** – Mr. Cenci stated they will be flying in 10 days or so. It will be fed to us in pieces. We should begin seeing it in late November.

Item # 15. Discussion of New Business for Next Month’s Agenda.

HS Audit
ARB Per Diem

Item # 16. Set date and time for next meeting: November 15, 2022 @ 8:30 am

Item #17. Adjourn: 9:59


Chairman

11/15/2022
Date


Secretary

11/15/2022
Date