

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
December 13, 2022

Meeting called to order by Mr. John Curlee at 8:32 am.

Item # 1. Invocation – led by Mr. Robert Cenci.

Item # 2 Pledge of Allegiance – led by Mr. John Curlee.

Item # 3. Texas Pledge – led by Mr. John Curlee.

Item # 4. Roll Call – Mr. John Curlee, Mr. Bill Wilson, Ms. Joan McKaughan, Dr. Anne Matula and Ms. Marcy Thormaehlen were present.

Also in Attendance: Mr. Robert Cenci – Chief Appraiser, Shirley Madej – Asst Chief Appraiser, Ms. Melinda Garza – HR & Financial Administrator, and Ms. Julie Overstreet – Recording Secretary.

Item # 5. Public Comments – No public comment.

Item # 6. Approval of the Minutes of the November 15, 2022, Regular Board Meeting - Mr. Wilson moved to approve, Ms. Joan McKaughan seconded the motion. The motion passed unanimously.

Item # 7. Discussion and/or Action Regarding Appraisal District Survey Cards - The board took notice.

Item # 8. Unfinished Business –

a). Discussion and or Action Regarding the ARB per diem – Mr. Cenci suggested keeping the \$200.00 pay for a full day, but to split \$100.00 for the am session and \$100.00 for the pm session. Ms. McKaughn moved to continue with the \$200.00 per day per diem paid based upon the \$100.00 for the am session and \$100.00 for the pm session. Dr. Matula seconded the motion. Voice vote taken. Ms. Marcy Thormaehlen – for the motion, Dr. Anne Matula – for the motion, Mr. Bill Wilson - for the motion, Mr. John Curlee – for the motion and Ms. Joan McKaughan – for the motion. The motion passed unanimously.

Item # 9. New Business

a). Discussion and/or Action Pertaining to Updating Bank Signature Card –

- **Remove Shirley Madej - Ms. McKaughan moved to remove Shirley Madej from the Bank signature card due to her pending retirement from the district, seconded by Mr. Wilson. The motion passed unanimously.**

b). Discussion and/or Action Regarding 2022 Year-End Budget Line-Item Transfer -

- **Moving Funds from 6007-03 to 6164 for the Purchase of a New Server - The server price is \$39,910.00. Mr. Cenci will look into the cloud server as per the board it could**

be more secure. Dr. Matula moved to approve, seconded by Ms. McKaughan. The motion passed.

c). Discussion and/or Action to Approve the 2023 Holiday Schedule - Ms. McKaughan moved to approve, seconded by Mr. Wilson. The motion passed unanimously.

d). Discussion and/or Action to Related to Active District Contracts and or Leases - The board took notice.

e). Discussion and/or Action Regarding the Renewal of SPCAD's Audit Services – Mr. Cenci, stated that he is very happy with the current auditor's work. Ms. Garza stated she has a great working relationship with them. She can call them anytime of the year, and they will assist her. Mr. Wilson moved to renew the auditors' services and authorizes the chief appraiser to negotiate the contract, seconded by Dr. Matula. The motion passed unanimously.

Item# 10. Financial Report -

- a). Review of Balance Sheet – The Board took notice.**
- b). Review of Accounts Payable – The Board took notice.**
- c). Review of P&L - The Board took notice.**
- d). Monthly Bank Investment Report – Adequately collateralized.**
- e). Review of 90 Degree P&L – Nothing to report.**

Item # 11. Move into Executive Session as provided by Texas Government Code Section 551.

The board recessed the regular open meeting at 9:24 am to go into executive session.

- a). Texas Government Code Section 551.071 to consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the open's meeting act.**

- a). Setliff**
- b). Vitol Inc**
- c). Marathon Crude Oil**
- d). EOG Resources**
- e). Wolverine**
- f). Sharps RV Park**

Item # 12. Consideration and/or Action Regarding any matter that may take place in executive session. The board resumed the regular open monthly meeting at 10:14 am. No action was taken in executive session.

Item # 13. Chief Appraiser Report.

a). New ARB Member Update - Mr. Cenci mentioned that we have additional people who applied. One applicant has been in the Ingleside community for a while and has just recently retired. Plus, another gentleman who applied a month ago is also interested. There are three potential members who submitted paperwork. We also have Dr. Clore, auxiliary member, who is interested in a permanent position. He stated that there are three current permanent members terming out this month, who are asking to be reappointed. We will send the information to the Judge.

b). **Potential Lawsuit** - Discussed in closed session.

c). **Personal Changes** - Mr. Cenci mentioned Shirley will be leaving at the end of the month. Mr. Cenci informed the board that he is looking to outsource deed changes to BIS.


Item # 14. Discussion of New Business for Next Month's Agenda.


Potential Meeting with the Judge re: ARB
Auditor Contract

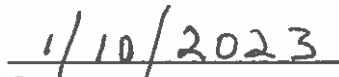
Item # 15. Set date and time for next meeting: January 10, 2023 @ 8:30

Item #16. Adjourn: 10:40 am


Chairman


Date


Secretary


Date