

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

January 10, 2023

Meeting called to order by Mr. John Curlee at 8:34 am.

Item # 1. Invocation – led by Mr. Robert Cenci.

Item # 2 Pledge of Allegiance – led by Mr. John Curlee.

Item # 3. Texas Pledge – led by Mr. John Curlee.

Item # 4. Roll Call – Mr. John Curlee, Ms. Joan McKaughan, Dr. Anne Matula and Ms. Marcy Thormaehlen were present.

Absent - Mr. Bill Wilson

Also in Attendance: Mr. Robert Cenci – Chief, Ms. Melinda Garza – HR & Financial Administrator, and Ms. Julie Overstreet – Recording Secretary.

Item # 5. Public Comments – No public comment.

Item # 6. Approval of the Minutes of the December 13, 2022, Regular Board Meeting – Ms. Joan McKaughan moved to approve, Dr. Anne Matula seconded the motion. The motion passed unanimously.

Item # 7. Discussion and/or Action Regarding Appraisal District Survey Cards - The board took notice.

Item # 8. Unfinished Business –

a). Discussion and or Action Pertaining to Updating Bank Signature Card

- Remove Shirley Madej (pending BOD signed minutes) – the board will stop by the AD, individually, to sign the bank cards.

Item # 9. New Business

a). None.

Item# 10. Financial Report -

- a). Review of Balance Sheet** – The Board took notice.
- b). Review of Accounts Payable** – The Board took notice.
- c). Review of P&L** - The Board took notice.
- d). Monthly Bank Investment Report** – Adequately collateralized.
- e). Review of 90 Degree P&L** – Nothing to report.

Item # 11. Move into Executive Session as provided by Texas Government Code Section 551.

The board recessed the regular open meeting at 8:36 am to go into executive session.

- a). Texas Government Code Section 551.071 to consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the open's meeting act.

- a). Setliff
- b). Vitol Inc
- c). Marathon Crude Oil
- d). EOG Resources
- e). Wolverine
- f). Sharps RV Park

Item # 12. Consideration and/or Action Regarding any matter that may take place in executive session. The board resumed the regular open monthly meeting at 10:13 am. No action was taken in executive session.

Item # 13. Chief Appraiser Report.

a). **Audit Engagement Letter** - Mr. Cenci stated there is a new arrangement made with the auditor basically, it is a repeat of last year. A two-year contract with option of an additional one year.

b). **Comprehensive Publication** – Mr. Cenci stated that the annually required publication to educate the public of their rights and exemption eligibility has been posted. This publication is published in the new paper and on our website.

c). **2023 Property Value Study (PVS)** - Mr. Cenci made the board aware that 2023 is a PVS year for us. We will be under the Comptroller's microscope. They will be checking our market values. All school districts will be reviewed.

d). **2023 Rendition Update** – Mr. Cenci stated it's that time of the year, we are gathering information to mail these out the third week of January.

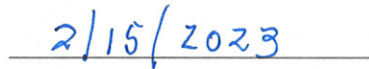
Item # 14. Discussion of New Business for Next Month's Agenda.

Lawsuits

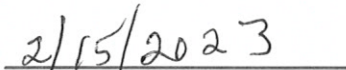
Item # 15. Set date and time for next meeting: February 15, 2023 @ 8:30

Item #16. Adjourn: 10:42 am


Chairman


Date


Secretary


Date