



San Patricio County Appraisal District

1301 E. Sinton, Ste. B ★ P. O. Box 938 ★ Sinton, Texas 78387-0938
(361) 364-5402 ★ Fax (361) 364-1198
www.sanpatcad.org

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
2024 BUDGET WORKSHOP
MEETING OF THE BOARD OF DIRECTORS
JUNE 06, 2023

Meeting was called to order by Mr. John Curlee.

Item #1. Invocation was delivered by Mr. Robert Cenci.

Item #2. Pledge of Allegiance led by Mr. John Curlee.

Item #3. Texas Pledge led by Mr. John Curlee.

Item #4. Roll Call: Mr. John Curlee, Dr. Anne Matula, Mr. Bill Wilson and Joan McKaughn were in attendance.

Absent: Ms. Marcy Thormaehlen

Also, in attendance: Mr. Robert Cenci, Chief Appraiser, Ms. Frances DeLeon, Assistant Chief Appraiser, Ms. Melinda Garza – Finance & HR Administrator, Ms. Julie Overstreet - Recording Secretary.

Item #5. Public Comment: No Public Comments.

Item #6. **2024 Budget Workshop:** Mr. Cenci stated that last-minute changes had been made to the proposed 2024 budget that was previously given to the Board. Dr. Matula asked what the new changes would approximately be to the proposed budget. Ms. Garza stated that she would make the changes that the Chief Appraiser requested during executive session. After the changes were made, the proposed budget increased 7.11 % from last year. Mr. Cenci discussed the addition of a specialty clerk, outsourcing our GIS and deeds functions to our existing IT vendor. Our existing vendor (BIS) is currently handling some of our GIS functions and has been handling all our deed services as of January 2023. Using BIS for all your GIS needs is on a trial basis, the District will maintain the salary for one GIS technician.

The Board discussed the new payout arrangements for ARB and if we believe that the amount budgeted should remain flat. Currently the new payout is working and in the long run should save the District money, the budget amount will remain the same as 2023.



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The largest increase in the 2024 proposed budget is in the legal line item. The Board discussed our current legal services and recapped with the Chief Appraiser pending litigation for 2024. An increase of \$135,000.00 has been added to the legal line item.

Also discussed was adding additional funds to the building maintenance line item due to issues our neighbors the County are currently having with their plumbing; they will be undergoing a major plumbing reroute. An additional \$5,000.00 was added for possible plumbing issues. Postage also increased due to a nationwide increase.

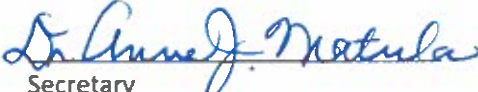
Other areas in the 2024 proposed budget that were discussed were increases due to inflation in our professional services (P&A), mapping services (Eagleview) and subscriptions. The District also added funding for a security guard.

Mr. Cenci recapped with the Board our lease agreement with the City, we are in the first of two seven-year lease options.

Item # 7. Adjourn: 9:22 am


Chairman

7/12/2023
Date


Secretary

7/12/2023
Date