



San Patricio County Appraisal District

1301 E. Sinton, Ste. B ★ P. O. Box 938 ★ Sinton, Texas 78387-0938
(361) 364-5402 ★ Fax (361) 364-1198
www.sanpatcad.org

MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
SEPTEMBER 12, 2023

Meeting called to order by Mr. John Curlee at 8:34 am.

Item # 4. Roll Call: Ms. Marcela Thormaehlen, Dr. Anne Matula, Mr. Bill Wilson, and Mr. John Curlee, were present.

Absent: Will Swisher

Also, in attendance: Mr. Robert Cenci, Chief Appraiser, Ms. Frances DeLeon, Ms. Melinda Garza – HR and Financial Administrator, Ms. Lucy Hernandez - Recording Secretary and Amanda Pardo-Cross Training

Item # 5. Public Comments – None made.

Item # 6. Approval of the Minutes of the August 01, 2023, Special Called Meeting. Dr. Matula moved to approve, seconded by Mr. Wilson. The motion passed unanimously.

Item # 7. Approval of the Minutes of the August 15, 2023, Public Hearing for the 2024 Proposed Budget. Mr. Wilson moved to approve, seconded by Ms. Thormaehlen. The motion passed unanimously.

Item# 8. Approval of the Minutes of the August 15, 2023, Regular Board Meeting. Ms. Thormaehlen moved to approve, seconded by Dr. Matula. The motion passed unanimously.

Item # 9. Discussion and/or Action Regarding Appraisal District Survey Cards – The board took notice.

Item # 10. Unfinished Business – None

Item # 11. New Business – None

Item # 12. Financial Report -

- a). **Review of Balance Sheet – The Board took notice.**
- b). **Review of Accounts Payable – The Board to notice.**
- c). **Review of P&L – The Board took notice.**
- d). **Monthly Bank Investment Report – Adequately collateralized.**
- e). **Review of 90 Degree P&L – Nothing to report.**



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Item # 13. Move into Executive Session as provided by Texas Government Code Section 551. The Board recessed the regular open session at 8:36 am to move into executive session.

a) Texas Government Code Section 551.071. To consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the open meetings act.

- a. **Setliff**
- b. **Vitol Inc.**
- c. **Sharps RV Park**
- d. **DPC Sandhills**
- e. **Woodlands Capital Groups**
- f. **Marathon Crude**
- g. **EOG Resources-Crude**

Item #14. Consideration and/or Action Regarding any matter that may take place in executive session. Returned to open session 9:40 am-No action was taken.

Item #15. Chief Appraiser Report.

- a) **Board of Directors Election-Waiting on a few tax rates from TAC in order to process voting entitlements. Once we receive the tax rates we will send out a letter to the Entities with the election timeline and let them know they need to submit their nominees by October 15, 2023. CA will look into board member term limits and when the laws go into effect.**
- b) **Chief Appraisal Evaluation-Mr. Curlee would like for board members to submit their CA evaluation by November 1, 2023, directly to him.; CA will also fill one out and forward to Mr. Curlee as well. Mr. Curlee requested we send Mr. Swisher the forms as well as a courtesy. Mr. Curlee will reach out to Mr. Swisher regarding the CA evaluation.**

Item #16. Discussion of New Business for Next Month's Agenda.

Item #17. Set date and time for next meeting: No board meeting for October. Next meeting will be November 14, 2023

Item #18. Adjourn: 10:47 am


Chairman

10/14/2023
Date


Secretary

11/14/2023
Date