



San Patricio County Appraisal District

1301 E. Sinton, Ste. B ★ P. O. Box 938 ★ Sinton, Texas 78387-0938
(361) 364-5402 ★ Fax (361) 364-1198
www.sanpatcad.org

**MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
NOVEMBER 14, 2023**

Meeting called to order by Mr. John Curlee at 8:37 am.

Board received and acknowledged resignation letter from Mr. Will Swisher

Item # 4. Roll Call: Ms. Marcela Thormaehlen, Dr. Anne Matula, Mr. Bill Wilson, and Mr. John Curlee, were present.

Also, in attendance: Mr. Robert Cenci, Chief Appraiser, Ms. Melinda Garza – HR and Financial Administrator, Ms. Lucy Hernandez - Recording Secretary

Absent: Ms. Frances DeLeon

Item # 5. Public Comments – None made.

Item# 6. Approval of the Minutes of the September 12, 2023, Regular Board Meeting. Mr. Wilson moved to approve, seconded by Dr. Matula. The motion passed unanimously.

Item # 7. Discussion and/or Action Regarding Appraisal District Survey Cards – The board took notice.

Item # 8. Unfinished Business – None

Item # 9. New Business – None

Item # 10. Financial Report -

- a). **Review of Balance Sheet** – The Board took notice.
- b). **Review of Accounts Payable** – The Board to notice.
- c). **Review of P&L** – The Board took notice.
- d). **Monthly Bank Investment Report** – Adequately collateralized.
- e). **Review of 90 Degree P&L** – Nothing to report.

Item # 11. Move into Executive Session as provided by Texas Government Code Section 551. The Board recessed the regular open session at 8:41 am to move into executive session.

a) Texas Government Code Section 551.074. To discuss all-purpose authorized under this section of the open meeting act, including but not limited to deliberating the appointment, employment, evaluation reassignment and duties of:

- a. Chief Appraiser Evaluation
- b. ARB Member Resignation



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b) Texas Government Code Section 551.071. To consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in

- a. **Setliff**
- b. **Vitol Inc.**
- c. **Sharps RV Park**
- d. **DPC Sandhills**
- e. **Woodlands Capital Groups**
- f. **Marathon Crude**
- g. **EOG Resources-Crude**
- h. **DPC Sandhills**
- i. **Woodlands Capital Groups**
- j. **Papalote Creek I & II**
- k. **Arcelormittal Texas HBI LLC (f/k/a Voestalpine)**

Item #12. Consideration and/or Action Regarding any matter that may take place in executive session. Returned to open session 12:04 pm

Mr. Wilson made a motion to authorize a \$5,000.00 per year salary increase for the CA, to go into effect on January 1st, 2024, seconded by Dr. Matula. Voice vote taken:

Ms. Thormaehlen-for the motion

Dr. Matula-for the motion

Mr. Wilson-for the motion

Mr. Curlee-for the motion

Motion passes unanimously. No other action was taken.

Item #13. Chief Appraiser Report.

- a) **Board of Directors Election** – CA gave an overview of the which entities had already cast their votes. The District is on schedule to submit final results by December 15, 2023, to entities and all candidates.
- b) **Health Insurance Update**-Open enrollment was held on November 7th, 2023, the overall increase is approximately \$97.00 per person per month.
- c) **2023 PVS & 2024 MAP Review**-Both reviews are underway, there is a February onsite visit for PVS and early March onsite visit for MAP.
- d) **Renditions**-Are scheduled to be mailed out in early January with an April 15, deadline to file with the District.
- e) **Public Investment**-Training has to be taken every 2 years, CA and ACA will be taking the video seminar this year. CA requested a volunteer from the board since Ms. Thormaehlen has already taken the class through the TAC office and she will represent the Board.



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Item #14. Discussion of New Business for Next Month's Agenda.


- 2024 Holiday Calendar
- Review of Current Contracts and Leases

Item #15. Set date and time for next meeting: Next meeting will be December 19, 2023

Item #16. Adjourn: 12:44pm



Chairman



Date



Secretary



Date