



San Patricio County Appraisal District

1301 E. Sinton, Ste. B ★ P. O. Box 938 ★ Sinton, Texas 78387-0938
(361) 364-5402 ★ Fax (361) 364-1198
www.sanpatcad.org

**MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
JANUARY 09, 2024**

Meeting called to order by Mr. John Curlee at 8:34 am

Item # 1. Invocation-Led by Mr. Robert Cenci

Item # 2. Pledge of Allegiance-Led by Mr. John Curlee

Item # 3. Texas Pledge- Led by Mr. John Curlee

Item # 4. Roll Call: Ms. Marcela " Marcy" Thormaehlen, Dr. Anne Matula, Mr. Bill Wilson, Mr. John Curlee and Mr. Jalen Gonzales were present

Also, in attendance: Mr. Robert Cenci, Chief Appraiser, Ms. Frances De Leon, Assistant Chief Appraiser, Ms. Melinda Garza – HR and Financial Administrator, Ms. Lucy Hernandez - Recording Secretary

Item # 5. Execution of Statement of Officer-Led by Ms. Melinda Garza

Item # 6. Administer Oath of Officer to Board Members-Led by Ms. Melinda Garza

Item # 7. Election of Board Officers-Dr. Anne Matula made a motion to nominate Mr. John Curlee as Board Chair and Mr. Bill Wilson as Vice-Chair by acclamation, seconded by Mr. Jalen Gonzales. Motion passed unanimously. Ms. Marcy Thormaehlen made a motion to nominate Dr. Anne Matula as board secretary, seconded by Mr. Bill Wilson. Motion passed unanimously.

Item # 8. Public Comments – None made

Item # 9. Approval of the Minutes of the December 19, 23, Regular Board Meeting- Ms. Marcy Thormaehlen made a motion to approve the minutes presented, seconded by Mr. Bill Wilson. The motion passed unanimously.

Item # 10. Discussion and/or Action Regarding Appraisal District Survey Cards – The board took notice

Item # 11. Unfinished Business

- a) **Discussion and/or Action to Update Bank Signature Cards-**Minutes to be signed at the end of this board meeting and will be submitted to Prosperity Bank so they can begin the process of updating the Districts signature cards.



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Item # 12. New Business – None

Item # 13. Financial Report -

- a). **Review of Balance Sheet** – The Board took notice.
- b). **Review of Accounts Payable** – The Board took notice.
- c). **Review of P&L** – The Board took notice.
- d). **Monthly Bank Investment Report** – Adequately collateralized.
- e). **Review of 90 Degree P&L** – Nothing to report.

Item # 14. Move into Executive Session as provided by Texas Government Code Section 551. The Board recessed the regular open session at 8:49 am to move into executive session.

- a) Texas Government Code Section 551.071. To consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in
 - a) DCP Sandhills

Item #12. Consideration and/or Action Regarding any matter that may take place in executive session. Returned to open session 9:55 am-No action was taken in executive session.

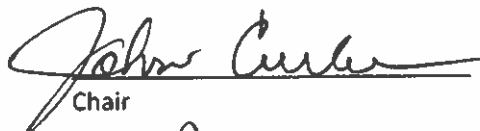
Item #13. Chief Appraiser Report.

- a) **Public Investment Webinar & Others**-CA went over highlights from the public investment online seminar and the cyber security video.
- b) **January CAD required activities**- CA went over MAP and Comptrollers required communications and tasks that are due by January 31, of every year.

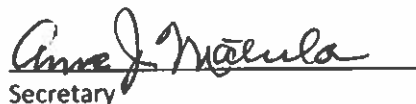
Item #14. Discussion of New Business for Next Month's Agenda-Cyber Security and TML Cyber Security coverage.

Item #15. Set date and time for next meeting: Next meeting will be February 13, 2024

Item #16. Adjourn: 11:09 am


Chair

2/13/2024
Date


Secretary

2/13/2024
Date