



San Patricio County Appraisal District

1301 E. Sinton, Ste. B ★ P. O. Box 938 ★ Sinton, Texas 78387-0938
(361) 364-5402 ★ Fax (361) 364-1198
www.sanpatcad.org

**MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
DECEMBER 19 , 2023**

Meeting called to order by Mr. John Curlee at 8:34 am.

Item # 4. Roll Call: Ms. Marcela Thormaehlen, Mr. Bill Wilson, and Mr. John Curlee, were present.

Also, in attendance: Mr. Robert Cenci, Chief Appraiser, Ms. Frances De Leon, Assistant Chief Appraiser, Ms. Melinda Garza – HR and Financial Administrator, Ms. Lucy Hernandez - Recording Secretary

Dr. Matula joined via phone after executive session.

Item # 5. Public Comments – None made.

Item# 6. Approval of the Minutes of the November 14, 2023, Regular Board Meeting. Mr. Wilson moved to approve, seconded by Ms. Thormaehlen. The motion passed unanimously.

Item # 7. Discussion and/or Action Regarding Appraisal District Survey Cards – The board took notice.

Item # 8. Unfinished Business – None

Item # 9. New Business –

- a) **Discussion and/or Action to Approve the Districts 2024 Holiday Schedule-**The board viewed and restated the 2024 Holiday Schedule. Mr. Wilson asked if the new 2024 holiday scheduled matched the County's, the CA confirmed that it did. Mr. Wilson moved to approve the 2024 holiday schedule as submitted. Seconded by Ms. Thormaehlen.
- b) **Discussion and/or Action Related to Active District Contracts and Leases-**Board and CA reviewed all contracts and Leases-No action taken, board took notice.
- c) **Discussion and/or Action to Update Bank Signature Cards-**Mr. Wilson made a motion to remove Joan McKaughan from bank signature card and to add Frances DeLeon (Assistant CA) and Mr. Jalen Gonzales (New Board Member) to bank signature card. Ms. Thormaehlen seconded the motion.



San Patricio County Appraisal District

1301 E. Sinton, Ste. B ★ P. O. Box 938 ★ Sinton, Texas 78387-0938

(361) 364-5402 ★ Fax (361) 364-1198

www.sanpatcad.org

Item # 10. Financial Report -

- a). **Review of Balance Sheet** – The Board took notice.
- b). **Review of Accounts Payable** – The Board took notice.
- c). **Review of P&L** – The Board took notice.
- d). **Monthly Bank Investment Report** – Adequately collateralized.
- e). **Review of 90 Degree P&L** – Nothing to report.

Item # 11. Move into Executive Session as provided by Texas Government Code Section 551. The Board recessed the regular open session at 8:38 am to move into executive session.

- a) Texas Government Code Section 551.071. To consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in
 - a) Sharps RV Park
 - b) DCP Sandhills
 - c) Gunvor

Item #12. Consideration and/or Action Regarding any matter that may take place in executive session. Returned to open session 9:09 am-No action was taken in executive session.

Item #13. Chief Appraiser Report.

- a) **Board of Directors Election Results**-CA shared with the Board the results of the election, all of the current board members were amongst the five (5) top vote recipients in addition to Mr. Gonzales. CA will reach out to Mr. Gonzales and let him know the results. Mr. Gonzales will need to watch the Public Information & Open Meeting Act webinars so that he is in compliance for January's meeting. All board members will be sworn in and fill out the forms that are required as well.
- b) **Bank Depository**-The District is in its first of two (2) renewal options. Ms. Garza spoke with our bank representative to see if we could get a better interest rate since it has been low for a few years, and the bank was able to increase our depository rate.
- c) **P & A Industrial Inspections**- Ms. DeLeon gave an overview of the industrial site inspections she participated in with P& A. Air Liquide, ArcelorMittal, Steel Dynamics, Chemours and GCGV Exxon gave thorough plant tours.
- d) **ARB Applicants**-The District placed ads in three (3) of the local papers stating that there were open positions on the ARB. The District received two (2) applications and three (3) letters of interest from current ARB members, which will be forwarded to our lawyer so that he can forward them to the judge.
- e) **CA visit with Gregory Portland ISD**-CA gave a brief overview of his background, and then spoke about school districts position related to their contribution to the CAD's budget. CA let the school board know they are more than welcome to call him with questions or concerns. The maximum compression rate was brought up and discussed.



San Patricio County Appraisal District

1301 E. Sinton, Ste. B ★ P. O. Box 938 ★ Sinton, Texas 78387-0938
(361) 364-5402 ★ Fax (361) 364-1198
www.sanpatcad.org

Item #14. Discussion of New Business for Next Month's Agenda.

- New Board Members Swearing in
- Re-visit the status of the ARB appointments

Item #15. Set date and time for next meeting: Next meeting will be January 09, 2024

Item #16. Adjourn: 10:35 am


Chairman

1/09/2024
Date


Secretary

1/09/2024
Date