



San Patricio County Appraisal District

1301 E. Sinton, Ste. B ★ P. O. Box 938 ★ Sinton, Texas 78387-0938
(361) 364-5402 ★ Fax (361) 364-1198
www.sanpatcad.org

**MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
FEBRUARY 13, 2024**

Meeting called to order by Mr. John Curlee at 8:33 am

Item # 1. Invocation-Led by Mr. Robert Cenci

Item # 2. Pledge of Allegiance-Led by Mr. John Curlee

Item # 3. Texas Pledge- Led by Mr. John Curlee

Item # 4. Roll Call: Ms. Marcela " Marcy" Thormaehlen, Dr. Anne Matula, Mr. Bill Wilson, Mr. John Curlee and Mr. Jalen Gonzales were present

Also, in attendance: Mr. Robert Cenci, Chief Appraiser, Ms. Frances De Leon, Assistant Chief Appraiser, Ms. Melinda Garza – HR and Financial Administrator, Ms. Lucy Hernandez - Recording Secretary

Item # 5. Public Comments – None made

Item # 6. Approval of the Minutes of the January 09, 2024, Regular Board Meeting- Dr. Anne Matula made a motion to approve the minutes presented, seconded by Mr. Bill Wilson. The motion passed unanimously.

Item # 7. Discussion and/or Action Regarding Appraisal District Survey Cards – The board took notice

Item # 8. Unfinished Business

- a) **Discussion and/or Action to Update Bank Signature Cards-**Signature cards have been signed and will be submitted to Prosperity Bank

Item # 9. New Business – None

Item # 10. Financial Report -

- a). **Review of Balance Sheet –** The Board took notice.
- b). **Review of Accounts Payable –** The Board took notice.
- c). **Review of P&L –** The Board took notice.
- d). **Monthly Bank Investment Report –** Adequately collateralized.
- e). **Review of 90 Degree P&L –** Nothing to report.



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Item # 11. Move into Executive Session as provided by Texas Government Code Section 551. The Board recessed the regular open session at 8:35 am to move into executive session.

- a) Texas Government Code Section 551.089. Deliberation regarding security devices or security audits.
 1. Security assessments or deployments relating to information resources technology;
 2. Network security information as described by Section 2059.055(b); or
 3. The deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.
- b) Texas Government Code Section 2059.055-Restricted Information.
 1. Related to passwords, personal identification numbers, access codes, encryption, or other components of the security system of a governmental entity;
 2. Collected, assembled, or maintained by or for a governmental entity to prevent, detect, or investigate criminal activity; or
 3. Related to an assessment, made by or for a governmental entity or maintained by a governmental entity, of the vulnerability of a network to criminal activity.
- c) Texas Government Code Section 551.071. To consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the open meetings act.
 1. DCP Sandhills
 2. Gunvor
 3. Vitol Inc.- Crude Inventory
 4. Marathon-Crude Inventory
 5. EOG Resources-Crude Inventory
 6. Devon Gas/Glencore LTD

Item #12. Consideration and/or Action Regarding any matter that may take place in executive session. Returned to open session 10:41 am-No action was taken in executive session.

Item #13. Chief Appraiser Report.

- a) **2022 MAP Results**-CA stated that the district submitted a few pending items to the MAP reviewer. The district received a letter from the comptroller's office congratulating the district on passing with a 100% score the 2022 MAP review.
- b) **2023 PVS Results**-Completed the 2023 PVS and received the results stating the district passed all of the school districts. The district received above 95% across the board on our ratios.
- c) **TML Coverage-Cyber Security**-We currently have coverage with BIS and TML. Mr. Curlee asked what it would cost to increase our coverage, staff to check with TML. Mr. Wilson asked if the district could be listed as an additional insurer on BIS's policy. Melinda will check with BIS.



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Item #14. Discussion of New Business for Next Month's Agenda-

Item #15. Set date and time for next meeting: Next meeting will be March 12, 2024

Item #16. Adjourn: 10:49 am

John Curlee
Chair

4-9-2024
Date

D. Ann J. Matasola
Secretary

4-9-2024
Date