



San Patricio County Appraisal District

1301 E. Sinton, Ste. B ★ P. O. Box 938 ★ Sinton, Texas 78387-0938
(361) 364-5402 ★ Fax (361) 364-1198
www.sanpatcad.org

**MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
APRIL 09, 2024**

Meeting called to order by Mr. John Curlee at 8:34 am

Item # 1. Invocation-Led by Mr. Robert Cenci

Item # 2. Pledge of Allegiance-Led by Mr. John Curlee

Item # 3. Texas Pledge- Led by Mr. John Curlee

Item # 4. Roll Call: Ms. Marcela " Marcy" Thormaehlen, Dr. Anne Matula, Mr. Bill Wilson, Mr. John Curlee were present.

Absent Mr. Jalen Gonzales

Also, in attendance: Mr. Robert Cenci, Chief Appraiser, Ms. Frances De Leon, Assistant Chief Appraiser, Ms. Melinda Garza – HR and Financial Administrator, Ms. Lucy Hernandez - Recording Secretary

Item # 5. Public Comments – None made

Item # 6. Approval of the Minutes of the February 13, 2024, Regular Board Meeting- Dr. Anne Matula made a motion to approve the minutes presented, seconded by Mr. Bill Wilson. The motion passed unanimously.

Item # 7. Discussion and/or Action Regarding Appraisal District Survey Cards – The board took notice

Item # 8. Unfinished Business-None

Item # 9. New Business – None

Item # 10. Financial Report -

- a). **Review of Balance Sheet –** The Board took notice.
- b). **Review of Accounts Payable –** The Board took notice.
- c). **Review of P&L –** The Board took notice.
- d). **Monthly Bank Investment Report –** Adequately collateralized.
- e). **Review of 90 Degree P&L –** Nothing to report.



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Item # 11. Move into Executive Session as provided by Texas Government Code Section 551. The Board recessed the regular open session at 8:36 am to move into executive session.

- a) Texas Government Code Section 551.071. To consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the open meetings act.
1. DCP Sand Hills Pipeline, LLC
 2. Gunvor USA, LLC
 3. Vitol Inc.- Crude Inventory
 4. Marathon Petroleum, LP-Crude Inventory
 5. EOG Resources Marketing, LLC-Crude Inventory
 6. Devon Gas/Glencore LTD
 7. CC TUGS, LLC
 8. Wal-Mart
 9. Sharps MHP, LLE
 10. Arcelormittal, LLC

Item #12. Consideration and/or Action Regarding any matter that may take place in executive session. Returned to open session 11:05am-No action was taken in executive session. Mr. Wilson made a motion to authorize the Chief Appraiser to initiate legal action against CC TUGS LLC to appeal the order of the Appraisal Review Board, case # 2023-8067, heard on March 20, 2024, seconded by Dr. Anne Matula

Voice vote taken:

- Ms. Marcela "Marcy" Thormaehlen-For the motion
- Dr. Anne Matula-For the motion
- Mr. Bill Willson-For the motion
- Mr. John Curlee-For the motion

Motion passes 4-0

Item #13. Chief Appraiser Report.

- a) **AG Committee Annual Meeting-** The AG meeting was held on May 03, 2024, no one else was in attendance other than District's staff and AG committee. Went over net to land calculations and no other issues were brought up or discussed.
- b) **2024 Appraisal Notices-** Sending notices have been a challenge and are going out in batches later in the month due to vendor delays in software conversion issues.
- c) **2024 Preliminary Values-** Preliminary values will be sent out on time and per tax code, barring any issues with software vendors.
- d) **2025 Budget Timeline-** After board discussion it was agreed to have our budget workshop on June 11, 2024, and then submit a proposed budget to the Board at our regular meeting which will follow the workshop.



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- e) **2025-2026 Reappraisal Plan**- We are in an even numbered year which requires the District to submit a Reappraisal Plan. The deadline to submit the Reappraisal Plan is September 15 which the District will submit with the 2025 Budget to the Board.

Item #14. Discussion of New Business for Next Month's Agenda-


Item #15. Set date and time for next meeting: Next meeting will be May 14, 2024

Item #16. Adjourn: 11:36 am


Chair


Date


Secretary


Date