



San Patricio County Appraisal District

1301 E. Sinton, Ste. B ★ P. O. Box 938 ★ Sinton, Texas 78387-0938
(361) 364-5402 ★ Fax (361) 364-1198
www.sanpatcad.org

**MINUTES
OF THE
SAN PATRICIO COUNTY APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
JUNE 14 , 2024**

Meeting called to order by Mr. John Curlee at 9:35am

Item # 1. Roll Call: Ms. Marcy Thormaehlen, Dr. Anne Matula, Mr. Bill Willson, Mr. John Curlee were present.

Absent Mr. Jalen Gonzales

Also, in attendance: Mr. Robert Cenci, Chief Appraiser, Ms. Frances De Leon, Assistant Chief Appraiser, Ms. Melinda Garza – HR and Financial Administrator, Ms. Lucy Hernandez - Recording Secretary

Item # 2. Public Comments – None made

Item # 3. Approval of the Minutes of the May 14, 2024, Regular Board Meeting. Dr. Matula made a motion to approve the minutes presented, seconded by Ms. Thormaehlen. The motion passed unanimously.

Item # 4. Discussion and/or Action Regarding Appraisal District Survey Cards – The board took notice

Item # 5. Unfinished Business-None

Item # 6. New Business –

- a. **Discussion and/or Action Pertaining to the Pritchard and Abbott Contract-** Mr. Jason Driskell from P&A discussed the upcoming renewal which they are proposing a 3-year contract for 2025-2027. The new contract would come with a 3-year incremental increase. The increase proposed is due to an increase in the cost of doing business, staffing needs and catching up financially from prior years. Mr. Driskell gave a presentation showing increased values and projected revenue streams from industry, which will require additional staffing and an increase in office support. Dr. Matula and Mr. Wilson were concerned with the increase proposed. Dr. Matula was not comfortable or ready for a vote on the contract. BOD suggested that the CA and Mr. Driskell discuss options and then return to the board.

Board broke for a recess: 10:43 am



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Returned to open session: 10:55am

- b. Discussion and/or Action to Accept the 2023 Audit-** Mr. Wilson made a motion to accept the 2023 Audit as presented, seconded by Ms. Thormaehlen.
Ms. Garza discussed a prior period adjustment that was on the 2023 that was carried over from previous year health insurance cost that should be adjusted. She will meet with the auditors to determine how this adjustment should be managed.
Mr. Wilson restated his previous motion to accept the 2023 Audit with changes, Ms. Thormaehlen seconded the motion with changes.

Voice vote taken:

Ms. Marcy Thormaehlen-For the motion
Dr. Anne Matula-For the motion
Mr. Bill Wilson-For the motion
Mr. John Curlee-For the motion

Motion passes 4-0

- c. Discussion and/or Action Regarding the Submission of the 2025 Proposed Budget (Texas Property Code 6.06)-** Dr. Matula moved to approve the proposed 2025 Proposed Budget, seconded by Ms. Thormaehlen. Dr. Matula asked about the timing of the budget and if it will be looked at again in July if there is no new information. CA said that if there is not any changes in cost of health insurance, we may submit the final budget in July to the board; however, it is more than likely that the final budget will be presented in August. Dr. Matula asked if the draft budget will be sent to the entities. Ms. Garza said that it will be sent out before the day is out.

Voice vote taken:

Ms. Marcy Thormaehlen-For the motion
Dr. Anne Matula-For the motion
Mr. Bill Wilson-For the motion
Mr. John Curlee-For the motion

Motion passes 4-0

Item # 7. Financial Report -BOD discussed options regarding the 2023 surplus, and how and when the entities will be notified about possibly retaining the surplus for future legal and operation expenditures.

- a). **Review of Balance Sheet** – The Board took notice.
b). **Review of Accounts Payable** – The Board took notice.
c). **Review of P&L** – The Board took notice.
d). **Monthly Bank Investment Report** – Adequately collateralized.
e). **Review of 90 Degree P&L** – Nothing to report.



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Item # 8. Move into Executive Session as provided by Texas Government Code Section 551. The Board recessed the regular open session at 10:59 am to move into executive session.

- a) Texas Government Code Section 551.071. To consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the open meetings act.
1. DCP Sand Hills Pipeline, LLC
 2. Gunvor USA, LLC
 3. Vitol Inc.- Crude Inventory
 4. Marathon Petroleum, LP-Crude Inventory
 5. EOG Resources Marketing, LLC-Crude Inventory
 6. Devon Gas/Glencore LTD
 7. Arcelormittal, LLC
 8. Portland Hospitality/ZJZ/PDRAP

Item # 9. Consideration and/or Action Regarding any matter that may take place in executive session. Returned to open session 11:39 am -No action was taken in executive session.

Item # 10. Chief Appraiser Report.

- a) **Office Operations-Nothing to discuss.**


Item #11. Discussion of New Business for Next Month's Agenda-Budget surplus, budget amendment, budget resolution. Vendor discussion.

Item #12. Set date and time for next meeting: July 9th, 2024, 8:30am

Item #13. Adjourn 12:20 pm


Chair

7-16-24
Date


Secretary

7-16-24
Date