



# **San Patricio County Appraisal District**

1301 E. Sinton, Ste. B ★ P. O. Box 938 ★ Sinton, Texas 78387-0938  
(361) 364-5402 ★ Fax (361) 364-1198  
www.sanpatcad.org

**MINUTES  
OF THE  
SAN PATRICIO COUNTY APPRAISAL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
AUGUST 13 , 2024**

**Meeting called to order by Mr. John Curlee at 9:00 am.**

- 1. Roll Call-** Ms. Marcy Thormaehlen, Dr. Anne Matula, Mr. Bill Willson, Mr. John Curlee were present.

Absent- Mr. Jalen Gonzales.

**Also, in attendance-** Mr. Robert Cenci, Chief Appraiser, Ms. Frances De Leon, Assistant Chief Appraiser, Ms. Melinda Garza – HR and Financial Administrator, Ms. Lucy Hernandez - Recording Secretary.

- 2. Public Comments –** No public comments.
- 3. Approval of the Minutes of the July 16, 2024, Regular Board Meeting-** Dr. Matula made a motion to approve the minutes presented, seconded by Mr. Wison. The motion passed unanimously.
- 4. Discussion and/or Action Regarding Appraisal District Survey Cards –** The board took notice.
- 5. Unfinished Business-**
  - a. Discussion and/or Action Regarding Board of Directors Membership (Texas Property Tax Code 6.03(i))-** Board and CA discussed with CAD’s attorney (Mr. Kirk Swinney) options regarding Mr. Jalen Gonzales’s status on the CAD board. Since Mr. Gonzales was not able to attend board meetings due to personal issues, he communicated to Odem ISD’s superintendent that his intent was to submit his letter of resignation. As of today, his letter of resignation has not been received by Odem ISD or the CAD.  
Board members suggested waiting a bit longer in the hopes that Mr. Gonzales will submit his resignation so that the CAD can proceed with notifying the entities of the board vacancy and what the next steps will be to replace Mr. Gonzales.
  - b. Discussion and/or Action Related to the 2024 Budget Amendment-** CA stated that the budget amendment was sent to all of the entities and the deadline for the



## **San Patricio County Appraisal District**

1301 E. Sinton, Ste. B ★ P. O. Box 938 ★ Sinton, Texas 78387-0938  
(361) 364-5402 ★ Fax (361) 364-1198  
www.sanpatcad.org

entities to respond with any objections is August 16, 2024. As of today, none have been made. Barring any last-minute objections the amendment stands.

### **6. New Business-**

- a. Discussion and/or Action on Matters discussed in the PUBLIC HEARING Pertaining to the Proposed SPCAD 2025 Budget-** Mr. Wilson made the motion to adopt the 2025 Proposed Budget that was submitted. Dr. Matula seconded the motion.

Voice vote taken:

Ms. Marcy Thormaehlen-For the motion.  
Dr. Anne Matula-For the motion.  
Mr. Bill Wilson-For the motion.  
Mr. John Curlee-For the motion.

Motion passes 4-0 The Proposed 2025 SPCAD Budget is adopted.

- b. Discussion and/or Action on Matters discussed in the PUBLIC HEARING Pertaining to the Proposed SPCAD 2025-2026 Reappraisal Plan-** Dr. Matula moved to adopt the Proposed SPCAD 2025-2026 Reappraisal Plan as submitted. Mr. Wilson seconded the motion.

Voice vote taken:

Ms. Marcy Thormaehlen-For the motion.  
Dr. Anne Matula-For the motion.  
Mr. Bill Wilson-For the motion.  
Mr. John Curlee-For the motion.

Motion passes 4-0 (Dr. Matula asked who will receive a copy of the reappraisal plan, Ms. Garza stated that a copy of the reappraisal plan will go to the comptroller's office, and it will be uploaded to the CAD's website for public viewing.)

- c. Discussion and/or Action Related to the Resolution to Accept the 2025-2026 Reappraisal Plan-** Ms. Thormaehlen moved to accept the Proposed SPCAD 2025-2026 Reappraisal Plan resolution as submitted. Mr. Wilson seconded the motion.

Voice vote taken:

Ms. Marcy Thormaehlen-For the motion.  
Dr. Anne Matula-For the motion.  
Mr. Bill Wilson-For the motion.  
Mr. John Curlee-For the motion.

Motion passes 4-0



## **San Patricio County Appraisal District**

1301 E. Sinton, Ste. B ★ P. O. Box 938 ★ Sinton, Texas 78387-0938  
(361) 364-5402 ★ Fax (361) 364-1198  
www.sanpatcad.org

### **7. Financial Report-**

- a. **Review of Balance Sheet**-The Board took notice.
- b. **Review of Accounts Payable**-The Board took notice.
- c. **Review of P&L**-The Board took notice.
- d. **Monthly Bank Investment Report**- Adequately collateralized.
- e. **Review of 90 Degree P&L**- Nothing to report.

### **8. Move into Executive Session as provided by Texas Government Code Section 551. The Board recessed the regular open session at 9:16 am to move into executive session.**

- a) Texas Government Code Section 551.071. To consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the open meetings act.
  1. Setliff
  2. DCP Sand Hills Pipeline, LLC
  3. Gunvor USA, LLC
  4. Vitol Inc.- Crude Inventory
  5. Marathon Petroleum, LP-Crude Inventory
  6. EOG Resources Marketing, LLC-Crude Inventory
  7. Devon Gas/Glencore LTD
  8. Arcelormittal, LLC

### **9. Consideration and/or Action Regarding any matter that may take place in executive session. Returned to open session 9:51 am -No action was taken in executive session.**

### **10. Chief Appraiser Report-**

- a. **Certification Status**-Certification was completed on time. The only issue was values under protest for crude oil.

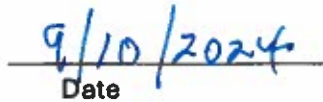
### **11. Discussion of New Business for Next Month's Agenda-**

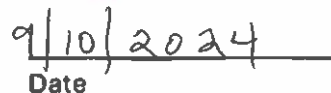
### **12. Set date and time for next meeting- September 10, 2024.**

### **13. Adjourn-10:25am.**

  
Chair

  
Secretary

  
Date

  
Date