



San Patricio County Appraisal District

1301 E. Sinton, Ste. B ★ P. O. Box 938 ★ Sinton, Texas 78387-0938
(361) 364-5402 ★ Fax (361) 364-1198
www.sanpatcad.org

Minutes for the San Patricio County Appraisal District Special Meeting on December 30, 2025

Meeting was called to order by – Mr. John Curlee at 8:31 a.m.

Item #1 Invocation was delivered by – Mr. Jordan Light

Item #2 Pledge of Allegiance was led by – Mr. John Curlee

Item #3 Texas Pledge was led by – Mr. John Curlee

Item #4 Roll Call - Marcy Thormaehlen, Dr. Anne Matula, Bill Wilson, and John Curlee was present. Michelle Koesema was absent.

Also in attendance: Jordan Light, Chief Appraiser, and Sylvia Yglesias, Recording Secretary were present. Frances DeLeon, Assistant Chief Appraiser, was absent.

Item #5 Public Comments – None

Item #6 Unfinished Business

- a) **Discussion and/or action to approve the District's 2026 Amended Holiday Schedule** – Bill Wilson made a motion to approve the District's Amended Holiday Schedule. Dr. Anne Matula seconded the motion. Mr. John Curlee asked if any questions or discussion. There were none. He asked if all for motion say Aye. All said aye. Motion passed unanimously 4-0.
- b) **Discussion and/or action to consider a Resolution moving funds from the Committed Litigation Fund to the 2025 Litigation line item** – Bill Wilson made a motion to move the funds from the Litigation Fund to the 2025 Litigation line item. Marcy Thormaehlen seconded the motion. Mr. John Curlee asked for a voice vote.

Voice Vote

Marcy Thormaehlen – for the motion
Dr. Anne Matula – for the motion
Bill Wilson – for the motion
John Curlee – for the motion

Motion passed unanimously. 4-0



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Item #7 New Business –

c) Discussion and/or Action to Updating Bank Signature Cards

- Remove John Curlee
- Remove Michelle Koesema
- Add New Board Member Mark Roach
- Add New Board Member Terry Stansberry

Dr. Anne Matula made a motion to make the changes updating the bank account accordingly. Bill Wilson seconded the motion. Mr. Curlee asked if any questions or discussion. There were none. He asked if in favor say Aye. All said Aye. Motion passed unanimously. 4-0

d) Discussion and/or action Related to Active Contracts and Leases Review – The Board took notice of this item. No action needed.

Item #8 Financial Report

- e) Review of Statement of Net Position
- f) Review Budget vs. Actuals
- g) Review of Expenses by Vendor Summary
- h) Review of 90 Degree P & L
- i) Monthly Bank Investment Report
- j) Produce a schedule of depreciated items
- k) Litigation Pie Chart by Category
- l) Litigation Bar Graph by Lawsuit

Item #9 Move into Executive Session pursuant to the Texas Government Code Section 551

- a) Texas Government Code Section 551.074. To discuss all-purpose authorized under this section of the open meeting act, including but not limited to deliberating the appointment, employment, compensation review, evaluation reassignment of duties of:
Office Personnel
- b) Texas Government Code Section 551.071. To consult with the district's attorney regarding all purposes authorized under this section of the open meeting act, to include pending and contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney of the District under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the open meetings act.
 - 1. Gunvor USA, LLC
 - 2. Vitol Inc.- Crude Inventory
 - 3. Marathon Petroleum, LP-Crude Inventory
 - 4. EOG Resources Marketing, LLC-Crude Inventory
 - 5. Devon Gas/Glencore LTD
 - 6. Houston Pipeline Co.
 - 7. Papalote Creek I LLC



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8. Papalote Creek II LLC
9. ComCapp Pavilions LLC
10. Contigo Apartments LLC

Item # 10 Consideration and/or Action regarding any matter that may take place in executive session as provided by Texas Governance Code Section 551.

There was no executive session.

Item #11 Chief Appraiser Report

- a) Board of Directors Election Results
- b) P&A Industrial Inspections

Item # 12 Discussion of New Business for Next Month's Agenda - None

Item #13 Set the date and time for the next meeting – January 13, 2025, at 8:30 a.m.

Item # 14 Adjourn – Mr. Curlee adjourned the meeting at 10:28 a.m.

Bill T. Curlee

Chair

1/13/2026

Date

Marcelle G. Thormaehlen

Secretary

1/13/26

Date