SAN PATRICIO COUNTY APPRAISAL DISTRICT

BOARD OF DIRECTORS

RESOLUTION NO. 2026-02

A RESOLUTION ESTABLISHING AN AD HOC FACILITIES ADVISORY COMMITTEE TO ASSIST THE BOARD OF DIRECTORS WITH LONG-RANGE FACILITIES PLANNING

WHEREAS, the San Patricio County Appraisal District ("the District") currently operates its administrative offices and facilities pursuant to a lease that is scheduled to expire in 2032; and

WHEREAS, the Board of Directors ("the Board") recognizes that decisions concerning the District's future facilities may require significant advance planning, including the evaluation of operational needs, projected growth, facility requirements, available properties, construction or renovation alternatives, leasing options, financing considerations, and other long-term needs of the District; and

WHEREAS, the Board desires to begin this planning process sufficiently in advance of the expiration of the District's current lease so that future Boards may make informed and fiscally responsible decisions regarding District facilities; and

WHEREAS, the Board believes that input from representatives of the District's taxing units, community stakeholders, and persons with relevant experience or expertise may assist the Board in evaluating the District's long-term facilities needs;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN PATRICIO COUNTY APPRAISAL DISTRICT THAT:

Section 1. Establishment

The Board of Directors hereby establishes an ad hoc committee to be known as the **Facilities Advisory Committee ("the Committee")**.

Section 2. Purpose

The purpose of the Facilities Advisory Committee is to study, evaluate, and provide recommendations to the Board of Directors concerning the District's long-term facilities needs in anticipation of the expiration of the District's current lease in 2032.

The Committee may consider matters including, but not limited to:

1. The District's current and projected space and operational requirements;
2. The condition and suitability of the District's existing facilities;
3. Future staffing, technology, security, records storage, meeting, parking, and public-access needs;
4. Continued leasing or relocation to another leased facility;
5. Acquisition of land or an existing facility;
6. Construction, renovation, or expansion of a District-owned facility;
7. Potential of synergistic co-locations for future District facilities;
8. Estimated costs and financing alternatives associated with various facilities options;
9. Opportunities for cooperation or coordination with local governmental entities; and
10. Any other facilities-related matter referred to the Committee by the Board of Directors.

Section 3. Advisory Capacity

The Facilities Advisory Committee shall serve solely in an advisory capacity.

The Committee shall have no authority to enter into contracts, incur debt, expend District funds, acquire property, negotiate binding agreements, or otherwise obligate the District.

All final decisions concerning District facilities, property acquisition, leases, construction, financing, expenditures, or other related matters shall remain exclusively with the Board of Directors as provided by law.

Section 4. Membership

The Facilities Advisory Committee shall initially be composed of five individuals, appointed by the Board of Directors, who are: representatives of taxing units served by the District, members of the Board of Directors, community representatives, or individuals possessing experience or expertise that may assist the Committee in carrying out its purpose.

Members of the Committee serve at the pleasure of the Board of Directors The Board may add, replace, or remove members of the Committee at any time, with or without cause.

Section 5. District Staff Support

The Chief Appraiser and District staff shall provide administrative, financial, appraisal, operational, or other information reasonably necessary for the Facilities Advisory Committee to perform its advisory function.

The Chief Appraiser shall also coordinate meetings, obtain preliminary information, and arrange for presentations from architects, engineers, real estate professionals, financial advisors, governmental representatives, or other persons whose expertise may assist the Committee.

Section 6. Recommendations to the Board

The Facilities Advisory Committee shall periodically report its findings and recommendations to the Board of Directors.

Any recommendation of the Committee shall be presented to the Board of Directors for consideration and shall not constitute action or approval by the District unless subsequently approved by the Board in accordance with applicable law.

Section 7. Duration

The Facilities Advisory Committee shall continue until dissolved by the Board of Directors or until the Board determines that the Committee's purpose has been fulfilled.

Section 8. Compliance with Law

The Facilities Advisory Committee and the District shall conduct activities associated with this Resolution in accordance with all applicable provisions of Texas law, including the Texas Open Meetings Act (Chapter 551, Texas Government Code), the Texas Public Information Act, Chapter 552, Texas Government Code , procurement and contracting requirements under Chapter 271, Texas Local Government Code and Chapters 2252 and 2269, Texas Government Code, conflict-of-interest prohibitions and disclosure requirements under Chapter 176, Texas Local Government Code, and all other state laws governing the expenditure of public funds, including Article III, Section 52(a), Texas Constitution, and Chapters 2113 and 2256, Texas Government Code.

Section 9. Effective Date

This Resolution shall become effective immediately upon its adoption by the Board of Directors.

PASSED AND APPROVED by the Board of Directors of the San Patricio County Appraisal District on this 6th day of October, 2026.

Bill T. Welch

President, Board of Directors
San Patricio County Appraisal District

ATTEST:

Marcela Thormaehlen

Secretary, Board of Directors
San Patricio County Appraisal District